

Online Enrolment Form 2026 - Parade College RTO

Before commencing the enrolment process, please ensure you have carefully read the instructions and information with a parent or guardian as both the student and parent/guardian will need to sign the form.

Scan the QR Code at the bottom of the page to start the enrolment process.

IMPORTANT

Do not use your Parade College email. Use a personal email as school email addresses often close after year 12, limiting contact after you complete school to communicate important information about your certificate.

You will need the following information to enrol:

- **Victorian Student Number (VSN).** Find this under 'government number' in your SIMON profile. You should write this down when you are on campus in case SIMON is not working at home. How to guide is on the next page.
- **Unique Student Identifier (USI).** How to guide is on the next page.



The Parade College RTO Enrolment Form can be accessed by scanning the QR code or by visiting <https://pc-au-vic-986.app.digistorm.com/forms/vet-enrolment>

HOW TO GUIDE- USI

You need a USI if you are:

- Studying nationally recognised vocational education and training (VET)
- Seeking a VET student loan
- A higher education student seeking Commonwealth financial assistance e.g. HELP loan or enrolling in a Commonwealth supported place.
- A higher education student graduating.

The process to obtain a USI takes approximately 5 minutes online.

Please check the USI website for a list of valid forms of ID that are necessary when creating a USI.

Further instructions along with the online form to create a USI can be found at:

www.usi.gov.au/students/create-your-usi

HOW TO GUIDE- Locating your VSN

Step 1. Go to SIMON and select your profile picture, located in the top right corner.

Step 2. Then, when you enter your SIMON profile, click the option on the left that says personal details.

Step 3. You will see on the profile page, 'Government Number' show up, this is your VSN.

If you cannot locate your VSN, email RTO Enrol rtoenrol@parade.vic.edu.au