

Parade College (the College) is committed to ensuring that personal information is collected, used, stored, and disclosed in a lawful and respectful manner. This includes taking reasonable steps to prevent unauthorised access, misuse, or disclosure of personal information that could constitute a serious breach of privacy.

This Collection Notice sets out how Parade College manages your Personal information. The College will only collect personal, sensitive (including health) information, if the information is reasonably necessary for one or more of its functions or activities such as:

- to fully and properly administer enrolment at the College and provide education and educational support services to enrolled students in accordance with EREA VSL and College policies and procedures
- to exercise duty of care to students and perform necessary administrative tasks which will enable students to take part in school activities
- ensuring the College meets appropriate legal, financial, educational and operational requirements
- to assess employment applications and suitability for employment.

Parade College may disclose personal information, held about an individual to:

- state and federal government departments and authorities in relation to the regulation of the school
- medical practitioners and health service providers
- other schools with which the College interacts
- the VCEA, Catholic education diocesan offices, and specialist visiting teachers
- third-party service providers that provide educational support and services to the College, including visiting teachers and specialist visitors, consultants, counsellors, sport coaches, providers of camps and excursions
- third parties providing services in relation to school improvement surveys or pastoral care services to schools and school systems
- another school to facilitate the transfer of a student
- recipients of school publications, such as newsletters and magazines
- alumni and parent/friends support groups
- anyone who the College is required or authorised to disclose the information to by law, including under child protection and information-sharing laws.

Parade College prohibits any form of doxing which includes the intentional publication, sharing or threatening to disclose another's personal or identifying information without their consent.

If personal information is not collected, some services may be diminished or unable to be provided. We will only use or disclose sensitive or health information for a secondary purpose if it is reasonably expected of us to use or disclose the information and the secondary purpose is directly related to the primary purpose. Use of information may include the transmission of personal information from an EREA VSL School to the EREA VSL Office and vice versa for the purposes of providing and promoting the activities and services of EREA VSL and EREA VSL Schools. We may share personal information with related bodies, but only if necessary for us to provide our services. We may disclose information

about an individual to overseas recipients only when it is necessary, for example to facilitate a student exchange program.

If you have any questions about how your personal information will be handled or would like to gain access to your personal information, you can contact the College via:

Email: paul.harris@parade.vic.edu.au

Phone: 03 9468 3300

Website: [General Enquires](#)