Parade College

VET ~ Vocational Education and Training

SUBJECT SELECTION HANDBOOK - 2026

How to use this Course Guide

You can read this Course Guide page by page by scrolling through the document to advance forward or backward. The home page allows you to see an overview of the whole guide at once and by clicking items in this interactive menu you can skip ahead to any section. If you wish to return to the home page at any time, click the "Return to Main Menu" button at the bottom of each page.

Table of Contents

Introduction

VCE VET programs are fully recognised within the unit 1–4 structure of the VCE (except Certificate II in Plumbing - pre-apprenticeship), Unit 1, Unit 2, and Unit 3, and therefore contribute towards satisfactory completion of the VCE. VCE VET units have equal status with other VCE studies; however, not all are eligible for a Study Score. VCE VET programs function within the National Training Framework.
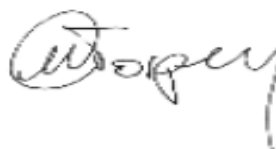
Only one selection from a Certificate package will count towards a student's ATAR. For example, students who select Bricklaying and Carpentry from the Certificate II in Building and Construction only receive the Block Credit to ATAR once. If they choose Building and Construction Carpentry and Furniture Making, they will receive both towards their ATAR, as these are from different VET packages.

At Parade College, students may include VET (Vocational Education and Training) subjects as part of their VCE program, with a maximum of two VET courses allowed due to timetable constraints and overlapping class times. A VET levy applies to each course selected. Students pursuing a scored VCE pathway who wish to take two VET subjects must ensure that at least one is a Scored VET subject. However, students who wish to undertake two Non-Scored VET subjects can do so through the VCE Vocational Major (VCE VM), which is delivered at our Preston Campus. Families are encouraged to consult with the College's careers or VCE coordinators to explore the most suitable options for their child's educational goals.

If you have any questions relating to the Curriculum which this website does not address, please do not hesitate to contact the Assistant Principal – Partnerships & Pathways, Dean of VCE Vocational Major, Dean of Learning (Years 10-12) or the Assistant Principal (Teaching & Learning) at the College.

Mr Maurice Petruccelli
Assistant Principal – Teaching and Learning

Mr Michael Torpey
Assistant Principal – Partnerships & Pathways

Return to Main Menu

22614VIC Certificate II Building and Construction (Bricklaying) Pre-Apprenticeship

RTO: Parade College – Code 40750

N.B. Students who choose this course are committing to a full **two-year** program. The VET courses require attendance for an extended period either before the start or after the completion of school as well as work placement during school holiday periods and some evening functions. Courses will run from **12.00pm – 5.00pm for VM or 1.30pm – 5.00pm for VCE.**

After two years the students will complete a Partial Certificate II and is credited as a 1 to 4 sequence of the VCE. A third year is an option for year 12 students to complete the certificate. All units are credited by hours to a Certificate III. Parade College (RTO: 40750) is the Registered Training Organisation (RTO) for this Certificate.

Hours of Training:
Training will be delivered at the following times.

VCE - Tuesday

7.30am – 12:50pm

VM – Monday and Wednesday
1:30pm – 5.00pm

Students will achieve these hours through the College timetable where a double period 1 & 2 or 5 & 6. Students will additionally attend 2 single periods per week in the College timetable.

Costs of the program will be $485 VET Levy invoiced through College fee schedule. Students pay on VET cost per year.

VCE VET programs are vocational training programs approved by the Victorian Curriculum and Assessment Authority (VCAA). VCE VET programs lead to nationally recognised qualifications, thereby offering students the opportunity to gain both the VCE and a nationally portable vocational education and training certificate.

VCE VET programs:
Are fully recognised within the Unit 1–4 structure of the VCE and therefore may contribute towards satisfactory completion of the VCE. VCE VET units have equal status with other VCE studies

Aims
The aims of the VCE VET Building and Construction program are to:

- provide participants with the knowledge and skills to achieve competencies that will enhance their employment prospects in the building and construction or related industries
- enable participants to gain a recognised credential and to make a more informed choice of vocation or career paths.

Upon completion of the VCE VET program, students will have achieved approximately two thirds of the pre-apprenticeship certificate, comprising modules from the certificate core and a selected stream. Students wishing to complete the entire pre-apprenticeship certificate will need to undertake modules beyond the requirements of the VCE VET program.

The modules in the program have been grouped to form Units 1–4 for VCE recognition purposes.

Course Codes:

22614VIC Certificate II Building and Construction (Bricklaying) Units 1 & 2 - Codes: 1vBL & 2vBL

22614VIC Certificate II Building and Construction (Bricklaying) Units 3 & 4 - Codes: 3vBL & 4vBL

22614VIC Certificate II Building and Construction (Bricklaying) Unit 5 & 6 – Codes: 5vBL & 6vBL

NB: Units 1vBL & 2vBL are prerequisites for 3vBL & 4vBL. 3vBL & 4vBL are prerequisites for 5vBL & 6vBL

Bricklaying stream

The Bricklaying stream consists of 14 units:

- Nine (9) core units of competency
- Five (5) Bricklaying stream elective units of competency

On successful completion of this program students will have completed two-thirds of the Certificate II in Building and Construction (Bricklaying) Pre-apprenticeship.

Students have an option to complete units 5 & 6 for full certificate in a 3rd Year.

Program Structure

22614VIC Certificate II in Building and Construction (Bricklaying) Pre-apprenticeship VCE VET Units 1–4

Code	Module/Unit title
Units 1- 2-1ST YR	
CPCWHS1001	Prepare to work safely in the construction industry
HLTAID010	Provide Basic Emergency Life Support
CPCCWHS2001	Apply WHS requirements, policies and procedures in the construction industry
CPCCCM2006	Apply basic levelling procedures
VU23315	Identify and handle bricklaying tools and equipment
VU23316	Apply basic bricklaying techniques
Units 3 - 4–2ND YR	
CPCCOM1014	Conduct workplace communication
CPCCOM1015	Carry out measurements and calculations
VU23312	Prepare for work in the building and construction industry
VU23313	Interpret and apply basic plans and drawings
VU23314	Erect and safely use working platforms
VU23317	Apply brick veneer construction techniques

Return to Main Menu

Units 5 - 6– 3RD YR	
VU23318	Apply cavity brick construction techniques
VU23319	Apply masonry blockwork techniques

Structured workplace learning (SWL)

The VCAA has determined that SWL is an appropriate and valuable component of all VCE VET programs. SWL involves on-the-job training in which students are required to master a designated set of skills and competencies related to VCE VET programs. SWL complements the training undertaken at the school/RTO. It provides the context for:

- enhancement of skills development
- practical application of industry knowledge
- assessment of units of competence, as determined by the RTO
- increased employment opportunities and marketability.

VCAA strongly recommends that students enrolled in this program undertake a minimum ten days Structured Workplace Learning over the 2 years of the Certificate. SWL should be spread across the duration of the training program.

Australian Tertiary Application Rank (ATAR)

The ATAR is calculated by the Victorian Tertiary Admissions Centre (VTAC), subject to satisfactory completion of the VCE and using the study scores students have received for their VCE studies.

The contribution of the VCE VET Building and Construction program to the ATAR is as follows:

- Any contribution to the ATAR is subject to satisfactory completion of a Unit 3–4 sequence.
- Students who successfully complete a Unit 3–4 sequence will receive one ATAR increment (i.e. NOT a Study Score).

An increment is calculated using 10% of the lowest study score of the student's primary four VCE studies. For further information on the calculation of the ATAR, refer to the VTAC website: www.vtac.edu.au

What is block credit?

Students who have completed or are completing training in nationally recognised VET or Further Education qualification/s can apply for credit towards their VCE. Students apply for block credit when their area of training is not included in the list of approved VCE VET and School Based New Apprenticeship and Traineeship programs. (From 2019, this will be calculated using 10% of the lowest study score of the primary four).

Articulation and pathways

The course is expected to be undertaken by secondary school participants, as part of a VCE, VET/VM program of study, in Years 10, 11 or 12.

It is anticipated that a participant who has completed the Certificate II in Building and Construction (Bricklaying) Pre-apprenticeship will be in a position to gain an apprenticeship with an employer in the building and construction industry.

Pathways are available for students into the following qualifications drawn from the Construction, Plumbing and Services Training Package or the equivalent qualification in new Training Packages:

- Certificate lll in Bricklaying/Blocklaying
- Certificate III in Painting and Decorating
- Certificate III in Carpentry
- Certificate lll in Carpentry and Joinery
- Certificate lll in Joinery (Stairs)
- Certificate lll in Painting and Decorating
- Certificate lll in Shopfitting
- Certificate lll in Solid Plastering.
- Certificate lll in Stonemasonry (Monumental/Installation)
- Certificate III in Wall and Floor Tiling
- Certificate III in Wall and Ceiling Lining

Students may also access a wide range of qualifications at Certificate lV and diploma level from the building and construction industry following completion of this course:

- Certificate IVi n Building and Construction (Building)
- Certificate IV in Building and Construction (Specialist Trades)
- Diploma of Building and Construction (Building)

It is acknowledged that participants may complete a number of modules of this course through training with an RTO or a VET in schools program. If the participant achieves statements of attainment, then they shall be given direct credit for those modules should the participant choose to complete the remainder of the pre-apprenticeship.

22614VIC Certificate II Building And Construction (Carpentry) Pre-Apprenticeship
RTO: Parade College – Code 40750

N.B. Students who choose this course are committing to a full **two-year** program. The VET courses require attendance for an extended period either before the start or after the completion of school as well as work placement during school holiday periods and some evening functions. Courses will run from **7.30am – 11.00am** or **1.30pm – 5.00pm for VCE or 7.30am – either 12.50pm or 3.15pm for VM.**

After two years the students will complete a Partial Certificate II and is credited as a 1 to 4 sequence of the VCE. A third year is an option for year 12 students to complete the certificate. All units are credited to a Certificate III. Parade College (RTO: 40750) is the Registered Training Organisation (RTO) for this Certificate.

Hours of Training:
Training will be delivered at the following times.

Return to Main Menu

1.30pm – 5.00pm

VCE – Tuesday

7.30m – 11:00am

VCE – Thursday

7.30am – either 12:50pm or 3.15pm

VM – Monday, Tuesday or Friday

Students will achieve these hours through the College timetable where a double period 1 & 2 or 5 & 6. Students will additionally attend 2 single periods per week in the College timetable.

Costs of the program will be $485 VET Levy invoiced through College fee schedule. Students pay on VET cost per year.

VCE VET programs

Are vocational training programs approved by the Victorian Curriculum and Assessment Authority (VCAA). VCE VET programs lead to nationally recognised qualifications, thereby offering students the opportunity to gain both the VCE and a nationally portable vocational education and training certificate.

VCE VET programs are fully recognised within the Unit 1–4 structure of the VCE and therefore may contribute towards satisfactory completion of the VCE. VCE VET units have equal status with other VCE studies.

Aims

The aims of the VCE VET Building and Construction program are to:

- provide participants with the knowledge and skills to achieve competencies that will enhance their employment prospects in the building and construction or related industries.
- enable participants to gain a recognised credential and to make a more informed choice of vocation or career paths.

Upon completion of the VCE VET program, students will have achieved approximately two thirds of the pre-apprenticeship certificate, comprising modules from the certificate core and a selected stream. Students wishing to complete the entire pre-apprenticeship certificate will need to undertake modules beyond the requirements of the VCE VET program.

The modules in the program have been grouped to form Units 1–4 for VCE recognition purposes.

Course Codes:

22614VIC Certificate II in Building and Construction (Carpentry) Units 1 & 2 - Codes: 1vCA & 2vCA

22614VIC Certificate II in Building and Construction (Carpentry) Units 3 & 4 - Codes: 3vCA & 4vCA

22614VIC Certificate II in Building and Construction (Carpentry) Unit 5 & 6 – Codes: 5vCA & 6vCA

NB: Units 1vCA & 2vCA are prerequisites for 3vCA & 4vCA

Carpentry stream

The Carpentry stream consists of a minimum of 19 units:

- Nine (9) core units of competency

- Ten (10)Carpentry elective stream units of competency

On successful completion of this program students will have completed two-thirds of the Certificate II in Building and Construction (Carpentry) Pre-apprenticeship.

Students have an option to complete units 5 & 6 for full certificate in a 3rd Year.

Program Structure

22614VIC Certificate II in Building and Construction (Carpentry) Pre-apprenticeship VCE VET Units 1–4

Units of competence

Prepare to Work Safely in the Construction Industry is a core unit and WorkSafe requirement for students entering a construction site.

Code	Module/Unit title
Units 1 – 2 – 1ST YR	
CPCWHS1001	Prepare to work safely in the construction industry
CPCCWHS2001	Apply WHS requirements, policies and procedures in the construction industry
CPCCOM1015	Carry out measurements and calculations
VU23312	Interpret and apply basic plans and drawings
VU23313	Erect and safely use working platforms
VU23314	Prepare for work in the building and construction industry
CPCCOM1014	Conduct workplace communication
CPCCCM2006	Apply basic levelling procedures
HLTAID010	Provide basic emergency life support
VU23320	Identify and handle carpentry tools and equipment
Units 3 - 4 – 2ND YR	
VU23320	Identify and handle carpentry tools and equipment
VU23321	Perform basic setting out
VU23322	Construct basic sub-floor
VU23323	Construct basic wall frames
VU23324	Construct a basic roof frame
Units 5 – 6 – 3RD YR	
VU23325	Install basic external cladding
VU23326	Install basic window and door frames
VU23327	Install interior fixings
VU23328	Carry out basic demolition of timber structures
VU23329	Construct basic formwork for concreting

Return to Main Menu

Structured workplace learning (SWL)

The VCAA has determined that SWL is an appropriate and valuable component of all VCE VET programs. SWL involves on-the-job training in which students are required to master a designated set of skills and competencies related to VCE VET programs. SWL complements the training undertaken at the school/RTO. It provides the context for:

- enhancement of skills development
- practical application of industry knowledge
- assessment of units of competence, as determined by the RTO
- increased employment opportunities and marketability.

The VCAA strongly recommends that students enrolled in this program undertake a minimum ten days Structured Workplace Learning over the 2 years of the Certificate. SWL should be spread across the duration of the training program.

Australian Tertiary Application Rank (ATAR)

The ATAR is calculated by the Victorian Tertiary Admissions Centre (VTAC), subject to satisfactory completion of the VCE and using the study scores students have received for their VCE studies.

The contribution of the VCE VET Building and Construction program to the ATAR is as follows:

- Any contribution to the ATAR is subject to satisfactory completion of a Unit 3–4 sequence.
- Students who successfully complete a Unit 3–4 sequence will receive one ATAR increment (i.e., NOT a Study Score).

An increment is calculated using 10% of the lowest study score of the student's primary four VCE studies.

For further information on the calculation of the ATAR, refer to the VTAC website: www.vtac.edu.au

What is block credit?

Students who have completed or are completing training in nationally recognised VET or Further Education qualification/s can apply for credit towards their VCE. Students apply for block credit when their area of training is not included in the list of approved VCE VET and School Based New Apprenticeship and Traineeship programs. This provides for a 10% increment on a student ATAR. (From 2019, this will be calculated using 10% of the lowest study score of the primary four).

Articulation and pathways

The course is expected to be undertaken by secondary school participants, as part of a VCE, VET/VM program of study, in Years 10, 11 or 12.

It is anticipated that a participant who has completed the Certificate II in Building and Construction (Carpentry) Pre-apprenticeship will be in a position to gain an apprenticeship with an employer in the building and construction industry.

Pathways are available for students into the following qualifications drawn from the Construction, Plumbing and Services Training Package or the equivalent qualification in new Training Packages:

- Certificate lll in Bricklaying/Blocklaying
- Certificate III in Painting and Decorating

- Certificate III in Carpentry
- Certificate lll in Carpentry and Joinery
- Certificate lll in Joinery (Stairs)
- Certificate lll in Painting and Decorating
- Certificate lll in Shopfitting
- Certificate lll in Solid Plastering.
- Certificate lll in Stonemasonry (Monumental/Installation)
- Certificate III in Wall and Floor Tiling
- Certificate III in Wall and Ceiling Lining

Students may also access a wide range of qualifications at Certificate lV and diploma level from the building and construction industry following completion of this course:

- Certificate lV in Building and Construction (Building)
- Certificate lV in Building and Construction (Specialist Trades)
- Diploma of Building and Construction (Building)

It is acknowledged that participants may complete a number of modules of this course through training with an RTO or a VET in schools program. If the participant achieves statements of attainment, then they shall be given direct credit for those modules should the participant choose to complete the remainder of the pre-apprenticeship.

22614VIC Certificate II Building and Construction (Floor and Wall Tiling)
RTO: Parade College – Code 40750

N.B. Students who choose this course are committing to a full **two-year** program. The VET courses require attendance for an extended period either before the start or after the completion of school as well as work placement during school holiday periods and some evening functions. Courses will run from **12.00pm – 5.00pm.** After two years the students will complete a Partial Certificate II and is credited as a 1 to 4 sequence of the VCE. A third year is an option for year 12 students to complete the certificate. All units are credited by hours to a Certificate III.

Hours of Training:
Training will be delivered at the following times.

1.30pm-5.00pm

VCE – Wednesday

12.00pm – 5.00pm

VM - Wednesday

Students will achieve these hours through the College timetable where a double period 1 & 2 or 5 & 6. Students will additionally attend 2 single periods per week in the College timetable.

Return to Main Menu

Costs of the program will be $485 VET Levy invoiced through College fee schedule. Students pay on VET cost per year.

Description:
This course is designed for people entering the building and construction industry, who want to explore career and employment opportunities as wall and floor tilers.

Course Codes:
22614VIC Certificate II Building and Construction (Floor & Wall Tiling) Units 1 & 2 - Codes: 1vFW & 2vFW

22614VIC Certificate II Building and Construction (Floor & Wall Tiling) Units 3 & 4 - Codes: 3vFW & 4vFW

NB: Units 1vTI & 2vTI are prerequisites for 3vFW & 4vFW

Program Details:
This course is designed for people entering the building and construction industry, who want to explore career and employment opportunities as wall and floor tilers. It offers students the opportunity to work on-site for a period of the course.

Structure of Qualification:
Upon successful completion of this course, students are eligible to receive the Certificate II in Building and Construction (Wall and Floor Tiling) and receive credits towards apprenticeship programs in the wall and floor tiling field. The Certificate is comprised of 16 compulsory Units.

VCE students who complete the Certificate II can apply to the VCAA for 'Block credit recognition' (i.e. NOT a Study Score).

What is block credit?
Students who have completed or are completing training in nationally recognised VET or Further Education qualification/s can apply for credit towards their VCE. Students apply for block credit when their area of training is not included in the list of approved VCE VET and School Based New Apprenticeship and Traineeship programs. (From 2019, this will be calculated using 10% of the lowest study score of the primary four.)

Australian Tertiary Application Rank (ATAR)
The ATAR is calculated by the Victorian Tertiary Admissions Centre (VTAC), subject to satisfactory completion of the VCE and using the study scores students have received for their VCE studies.

The contribution of the VCE VET Building and Construction program to the ATAR is as follows:

- Any contribution to the ATAR is subject to satisfactory completion of a Unit 3–4 sequence.
- Students who successfully complete a Unit 3–4 sequence will receive one ATAR increment (i.e. NOT a Study Score).

An increment is calculated using 10% of the lowest study score of the student's primary four VCE studies. For further information on the calculation of the ATAR, refer to the VTAC website: www.vtac.edu.au

Code	Module/Unit title

Units 1- 2 – 1ST YR	
CPCWHS1001	Prepare to work safely in the construction industry
CPCCWHS2001	Apply WHS requirements, policies and procedures in the construction industry
VU23312	Interpret and apply basic plans and drawings
VU23313	Erect and safely use working platforms
VU23314	Prepare for work in the building and construction industry
CPCCOM1014	Conduct workplace communication
CPCCOM1015	Carry out measurements and calculations
CPCCCM2006	Apply basic levelling procedures
HLTAID010	Provide basic emergency life support
VU23344	Identify and handle wall and floor tiling tools and equipment
Units 3- 4 – 2ND YR	
VU23345	Apply substrate preparation techniques for tiling
VU23346	Develop basic wall tiling skills
Units 5 – 6 – 3RD YR	
VU23347	Develop basic floor tiling skills

Articulation and pathways

The course is expected to be undertaken by secondary school participants, as part of a VCE, VET/VM program of study, in Years 10, 11 or 12.

It is anticipated that a participant who has completed the Certificate II in Building and Construction (Wall and Floor Tiling) Pre-apprenticeship will be in a position to gain an apprenticeship with an employer in the building and construction industry.

Pathways are available for students into the following qualifications drawn from the Construction, Plumbing and Services Training Package or the equivalent qualification in new Training Packages:

- Certificate lll in Bricklaying/Blocklaying
- Certificate III in Painting and Decorating
- Certificate III in Carpentry
- Certificate lll in Carpentry and Joinery
- Certificate lll in Joinery (Stairs)
- Certificate lll in Painting and Decorating
- Certificate lll in Shopfitting
- Certificate lll in Solid Plastering.
- Certificate lll in Stonemasonry (Monumental/Installation)
- Certificate III in Wall and Floor Tiling

Return to Main Menu

- Certificate III in Wall and Ceiling Lining

Students may also access a wide range of qualifications at Certificate lV and diploma level from the building and construction industry following completion of this course:

- Certificate lV in Building and Construction (Building)
- Certificate lV in Building and Construction (Specialist Trades)
- Diploma of Building and Construction (Building)

It is acknowledged that participants may complete a number of modules of this course through training with an RTO or a VET in schools program. If the participant achieves statements of attainment, then they shall be given direct credit for those modules should the participant choose to complete the remainder of the pre-apprenticeship.

CPC30220 Certificate III in Carpentry (SBAT)
RTO: Parade College – Code 40750

N.B. Students who choose this course are committing to a full **three-year** program. Courses will run from **7.00am – 3.00pm** on Friday

School based students undertaking the Certificate III in Carpentry will do so via a School Based Apprenticeship and Traineeship (SBAT), and must be eligible for Victorian government Skills First Funding

Course applicants must meet the following selection criteria:

- be eligible for Victorian government Skills First Funding;
- aged 15 years or older;
- be enrolled in a VCE or VM program, and
- complete a language, literacy and numeracy assessment to a satisfactory level.

Hours of Training:
The course is completed over 3 years / 6 semesters.

Costs of the program will be $485 VET Levy invoiced through College fee schedule. Students pay on VET cost per year.

Training and assessment methods, and locations and scheduled Classes:
Scheduled classes will be conducted at Parade College, Bundoora Campus. Training methods include face to face, classroom-based trainer led presentations and demonstrations. Students will have significant opportunities to develop practical skills in carpentry with trainer coaching and supervision. During the course you will also have the opportunity to apply your carpentry knowledge and skills via practical projects. These sessions will be conducted at the College's onsite training facilities.

On the job/Work based placement:

Students undertaking the Certificate III in Carpentry training course and as part of the SBAT will undertake one day per week on the job with a nominated employer. Parade College staff will assist students to identify and engage with a suitable employer.

Assessment:

A range of assessment methods are used throughout the course including workbook activities, written tests and practical skill demonstrations. You will receive detailed assessment information on commencement of each unit.

Course Requirements:

During orientation you will be informed of any specialist clothing, footwear, equipment or materials required of the course.

Aims

This course will provide you with the opportunity to gain significant skills and knowledge in all facets of carpentry. The knowledge and skills you will learn are also transferable to many other job roles and activities within the building and construction industry. As a bonus the course provides useful skills for a variety of home based/D.I.Y projects.

Course Codes:

CPC32420 Certificate III in Carpentry Units 1 & 2 - Codes: 1vCS & 2vCS

CPC32420 Certificate III in Carpentry Units 3 & 4 - Codes: 3vCS & 4vCS

CPC32420 Certificate III in Carpentry Units 5 & 6 – Codes: 5vCS & 6vCS

NB: Units 1vCS & 2vCS are prerequisites for 3vCS & 4vCS

Carpentry stream

The Carpentry stream consists of a minimum of 34 units:

• Twenty-seven (27) core units of competency

• Seven (7) elective units of competency.

A maximum of two units can be selected from any group or current training package, as long as it contributes to a valid, industry-supported vocational outcome and maintains the AQF level of this qualification.

Program Structure

CPC30220 Certificate III in Carpentry (SBAT) VCE VET Units 1–6

Year 1

Code	Module/Unit title
CPCCWHS2001	Apply WHS requirements, policies and procedures in the construction industry
CPCCOM1014	Conduct workplace communication
CPCCOM1013	Plan and organise work

Return to Main Menu

CPCCCA2011	Handle carpentry materials
CPCCCA3025	Read and interpret plans, specifications and drawings for carpentry work
CPCCOM1015	Carry out measurements and calculations
CPCCCM2012	Work safely at heights
CPCCCM2008	Erect and dismantle restricted height scaffolding
CPCCCM3006	Carry out levelling operations
CPCCCA2002	Use carpentry tools and equipment
CPCWHS3001	Identify construction work hazards and select risk control strategies

Year 2

Code	Module/Unit title
CPCCCA3002	Carry out setting out
CPCCCA3003	Install Flooring systems
CPCCCA3004	Construct and erect wall frames
CPCCCA3005	Construct ceiling frames
CPCCCA3006	Erect roof trusses
CPCCCA3007	Construct pitched roofs
CPCCCA3008	Construct eaves
CPCCCA3017	Install exterior cladding
CPCCCA3011	Refurbish timber sashes to window frames
CPCCCA3010	Install windows and doors
CPCCOM3001	Perform construction calculations to determine carpentry material requirements
CPCCCM2006	Apply basic levelling procedures

Year 3

Code	Module/Unit title
CPCCCA3001	Carry out general demolition of minor building structures
CPCCCM2002	Carry out hand excavation
CPCCCA3027	Set up, operate and maintain indirect action powder-actuated power tools
CPCCCA3012	Frame and fit wet area fixtures
CPCCCA3024	Install lining, panelling and moulding
CPCCCA3016	Construct, assemble and install timber external stairs
CPCCCO2013	Carry out concrete to simple forms
CPCCCA3028	Erect and dismantle formwork for footings and slabs on ground
CPCCCM3001	Operate elevated work platforms up to 11 metres

| CPCCOM1012 | Work effectively and sustainability in the construction industry |
| CPCCSF2004 | Place and fix reinforcement materials |

SBAT

Students need to do 35 days of placement per year with an employer. It can be one day per week and/or block placement in the school breaks and/or at the end of the school. It can also be one day on the weekend

Further Training and Employment Pathways

Further Training:

After achieving CPC32420 Certificate III in Carpentry graduates may undertake a range of carpentry related units and qualifications including Certificate IV in Building and Construction (Specialist Trades).

Employment:

After achieving CPC32420 Certificate III in Carpentry graduates may gain employment as a carpenter

22682VIC Certificate II in Electrotechnology Studies (Pre-Vocational)**

RTO: Parade College – Code 40750

** This course is subject to change in qualification number for 2025

Students who choose this course are committing to a full **two-year** program. The VET courses require attendance for an extended period either before the start or after the completion of school as well as work placement during school holiday periods and some evening functions. Courses will run from **1.30pm – 5.00pm for VCE and 7.30am – 12.50pm for VM.** After two years the students will complete a Partial Certificate II and is credited as a 1 to 4 sequence of the VCE. Parade College (RTO: 40750) is the Registered Training Organisation (RTO) for this Certificate.

Hours of Training:

Training will be delivered at the following time at both campuses

VCE - 1.30pm-5.00pm

Tuesday

VM – 7.30am – 12.50pm

Tuesday & Friday

Bundoora & Preston

Students will achieve these hours through the College timetable where a double period 1 & 2 or 5 & 6. Students will additionally attend two single periods per week in the College timetable

Costs of the program will be $485 VET Levy invoiced through College fee schedule. Students pay on VET cost per year.

Aims

The aims of the Electrotechnology program are to provide students with training similar to that of a first-year electrical apprentice. The objective is to develop work skills for the electrical trades, including

Return to Main Menu

problem identification and problem solving. Electricians (and their apprentices) work in domestic, commercial and industrial settings, whether that's doing installations, repairs or diagnostic work. Employers look for apprentices and trainees who are work-ready, adaptable and efficient (as well as dependable and customer-friendly). This pre-vocational qualification is about giving participants exposure to the work, equipment and expectations they will face, as well as helping them decide where their interests lie and what sort of work they would like to be doing in the future. Apart from obvious lighting and electrical power work, the other career paths include refrigeration and air-conditioning, security systems, renewable energy, or industrial and commercial industries. Being a trained pre-apprentice will give participants an advantage over non-trained applicants when applying for either apprentice or trainee positions.

The modules in the program have been grouped to form Units 1–4 for VCE recognition purposes.

Course Codes:

22682VIC Electrotechnology Studies (Pre-Vocational) Units 1 & 2 - Codes: 1vEL & 2vEL

22682VIC Electrotechnology Studies (Pre-Vocational) Units 3 & 4 - Codes: 3vEL & 4vEL

NB: Units 1vEL & 2vEL are prerequisites for Units 3 & 4

Course structure

To achieve the award of 22499vic Certificate II in Electrotechnology Studies (Pre-vocational), students must successfully complete 15 units of study consisting of 13 core units and two elective units.

Program Structure:

22682VIC Certificate II in Electrotechnology Studies (Pre-vocational)

Code	Module/Unit title
Units 1 – 2 – 1ST YR	
UEENEEE101A	Apply occupational health and safety regulations, codes and practices in the workplace
CPCCWHS1001	Prepare to Work Safely in the Construction Industry
UEENEEE102A	Fabricate, assemble and dismantle utilities industry components
UEENEEE105A	Fix and secure electrotechnology equipment
VU22670	Provide an overview of the electrotechnology industry
UEENEEE103A	Solve problem in ELV single paths circuit
UEENEEE141A	Use of routine equipment plant technologies in an energy sector environment
HLTAID011	Provide First Aid
Units 3 – 4 – 2ND YR	
VU22333	Perform intermediate engineering computations
UEENEEP024A	Attach cords and plugs to electrical equipment for connection to a single phase 230Vsupply
VU22672	Carry out basic electrotechnology project
UEENEEJ104A	Establish the basic operating conditions of air conditioning services

VU22673	Carry out basic network cabling for extra low voltage (ELV) equipment and devices
VU21544	Install a sustainable extra low voltage energy power system
VU22671	Use test instruments in the electrotechnology industry.

Structured workplace learning (SWL)

The VCAA has determined that SWL is an appropriate and valuable component of all VCE VET programs. SWL involves on-the-job training in which students are required to master a designated set of skills and competencies related to VCE VET programs. SWL complements the training undertaken at the school/RTO. It provides the context for:

- enhancement of skills development
- practical application of industry knowledge
- assessment of units of competence, as determined by the RTO
- increased employment opportunities and marketability.

The VCAA strongly recommends that students enrolled in this program undertake a minimum ten days Structured Workplace Learning over the 2 years of the Certificate.

SWL should be spread across the duration of the training program.

What is block credit?

Students who have completed or are completing training in nationally recognised VET or Further Education qualification/s can apply for credit towards their VCE. Students apply for block credit when their area of training is not included in the list of approved VCE VET and School Based New Apprenticeship and Traineeship programs.

An increment is calculated using 10% of the lowest study score of the student's primary four VCE studies.

Articulation and pathways

The course is expected to be undertaken by secondary school participants, as part of a VCE, VET/VM program of study, in Years 10, 11 or 12.

It is anticipated that a participant who has completed the Certificate II in Electrotechnology Studies (Pre-vocational) will be in a position to gain an apprenticeship with an employer in the Electrotechnology industry or in Post-Secondary Education. If the participant achieves Statements of Attainment, they shall be given direct credit for those modules should the participant choose to complete the remainder of the apprenticeship.

MSF20522 Certificate II in Furniture Making Pathways
RTO: Parade College – Code 40750

N.B. Students who choose this course are committing to a full **two-year** program. The VET courses require attendance for an extended period either before the start or after the completion of school as well as work placement during school holiday periods and some evening functions. Courses will run from either **1.30pm – 5.00pm for VCE** or **12.00pm – 5.00pm for VM.**

Return to Main Menu

After two years the students will complete a Partial Certificate II and is credited as a 1 to 4 sequence of the VCE. A third year is an option for year 12 students to complete the certificate. All units are credited to a Certificate III. Parade College (RTO: 40750) is the RTO for this certificate.

Hours of Training:
Training will be delivered at the following times.

1.30pm to 5.00pm

VCE – Tuesday

7.30am to 12.50pm or 12:00pm to 5:00pm

VM -Tuesday & Wednesday

Students will achieve these hours through the College timetable where a double period 1 & 2 or 5 & 6. Students will additionally attend two single periods per week in the College timetable.

Costs of the program will be $485 VET Levy invoiced through College fee schedule. Students pay on VET cost per year.

Introduction
VCE VET programs are vocational certificates approved by the Victorian Curriculum and Assessment Authority (VCAA) as appropriate for senior secondary school students, fully integrated within the VCE and endorsed for recognition in the VCE by the Victorian Qualifications Authority (VQA).

VCE VET programs lead to nationally recognised qualifications, thereby offering students the opportunity to gain both the VCE and a nationally portable vocational education and training certificate.

VCE VET programs:
Are fully recognised within the Unit 1–4 structure of the VCE and therefore may contribute towards satisfactory completion of the VCE. VCE VET units have equal status with other VCE studies.

Aims
The aims of the VCE VET Furniture Making Pathways program are to:

- provide participants with the knowledge and skills to achieve units of competence that will enhance their training and employment prospects in the furnishing industries.
- enable participants to gain a recognised credential and make an informed choice of vocation or career path.

Completion Requirements
The Units 3 and 4 sequence is not designed as a stand-alone study. The intention of VCE VET programs is to provide students with a qualification that meets industry expectations. The VCE VET Units 3 and 4 sequence must be assessed in the same enrolment year to access a study score.

Course Codes:
MSF20522 Certificate II Furnishing Units 1 & 2 – codes: 1vFU & 2vFU

MSF20522 Certificate II Furnishing Units 3 & 4 – codes: 3vFU & 4vFU

NB: Units 1vFU & 2vFU are prerequisites for 3vFU & 4vFU

Program Structure

The MSF20522 Certificate II in Furniture Making Pathways is comprised of a minimum of 12 units of competency:

- Five (5) core units
- Seven (7) Elective units

VCE VET Credit

On successful completion of the qualification, students will be eligible for:

- MSF20522 Certificate II in Furniture Making Pathways
- a minimum of four VCE VET units: Units 1 and 2, and a Units 3 and 4 sequence.

MSF20522 CERTIFICATE II IN FURNITURE MAKING PATHWAYS

Code	Module/Unit title
Units 1 – 2 -1ST YR	
MSMPCI103	Demonstrate care and apply safe practices at work
MEM13015	Work safely and effectively in manufacturing and engineering
MEM16006	Organise and communicate information
MSFGN2004	Produce simple scale drawings by hand
MSMSUP106	Work in a team
MSFFP2012	Join furnishing materials
MSFFP2017	Develop a career plan for the furnishing industry
MSMENV272	Participate in environmentally sustainable work practices
Units 3 – 4 – 2ND YR	
MSFFM2013	Use furniture making sector hand and power tools
MSFFP2020	Undertake a basic furniture making project
MSFGN2001	Make measurements and calculations
MSFFM2019	Assemble furnishing components

Articulation and pathways

The course is expected to be undertaken by secondary school participants, as part of a VCE, VET/VM program of study, in Years 10, 11 or 12.

It is anticipated that a participant who has completed the Certificate II in Building and Construction (Carpentry) Pre-apprenticeship will be in a position to gain an apprenticeship with an employer in the building and construction industry.

Participants will have nominal training credit based on hours granted in the following qualifications within the General Construction Training Package or the equivalent qualification in new Training Packages:

Return to Main Menu

- Certificate III in Painting and Decorating
- Certificate III in Carpentry
- Certificate III in Wall and Floor Tiling
- Certificate III in Wall and Ceiling Lining
- Certificate III in Solid Plastering.
- There is also credit available in the following related qualifications:
- Certificate I in General Construction
- Certificate II in General Construction
- Certificate III in Concreting
- Certificate III in Demolition (General Construction)
- Certificate III in Dogging
- Certificate III in Rigging
- Certificate III in Scaffolding
- Certificate III in Steel Fixing
- Certificate III in Roof Tiling
- Certificate III in Waterproofing (General Construction).

It is acknowledged that participants may complete a number of modules of this course through training with an RTO or a VET in schools program. If the participant achieves statements of attainment, then they shall be given direct credit for those modules should the participant choose to complete the remainder of the pre-apprenticeship.

Structured workplace learning (SWL)

Structured Workplace Learning (SWL) provides students with the opportunity to integrate practical on-the-job experience and learnings in industry with nationally recognised VET undertaken as part of either the VCE or the VM. It provides the context for:

- enhanced skill development;
- practical application of industry knowledge;
- assessment of units of competency, and
- enhanced employment opportunities

The VCAA strongly recommends a minimum of 80 hours over the duration of the VCE VET Furnishing Program. Further information on SWL arrangements is available on the Victorian Department of Education and Training (DET) website:

www.education.vic.gov.au/school/teachers/teachingresources/careers/work/Pages/structuredlearning.as

Recognition within the VCE

VCE VET Unit Entitlement

A study score is available for the VCE VET Furnishing Program drawn from the MSF20522 Certificate II in Furniture Making Training Package.

MSF20522 Certificate II in Furniture Making offers a scored program option. To be eligible for a study score students must:

- Satisfactorily complete all the units of competency required in the Units 3 and 4 sequence.
- Be assessed in accordance with the tools and procedures specified in the VCE VET Assessment Guide and program specific assessment plan templates published annually on the VCAA website.
- Undertake an examination in the end-of-year examination period, based on the underpinning knowledge and skills in the compulsory units of competency in the Units 3 and 4 sequence, and in accordance with the current examination specifications.

Units 3 and 4 of the furniture making pathway qualification must be delivered and assessed in a single enrolment year.

Duplication

VCE VET units may only make the maximum available contribution towards satisfactory completion of the VCE where no significant duplication exists between the VCE VET program and VCE studies or another VET certificate in a student's program.

Where significant duplication does exist, students may enrol in the VCE VET program and the VCE studies or other VET certificate identified, but a reduced VCE VET unit entitlement will then apply.

No significant duplication has been identified between VCE VET Furnishing and other VCE or VCE VET studies.

Australian Tertiary Application Rank (ATAR)

The ATAR is calculated by the Victorian Tertiary Admissions Centre (VTAC), subject to satisfactory completion of the VCE and using the Study Scores students have received for a specified set of VCE studies.

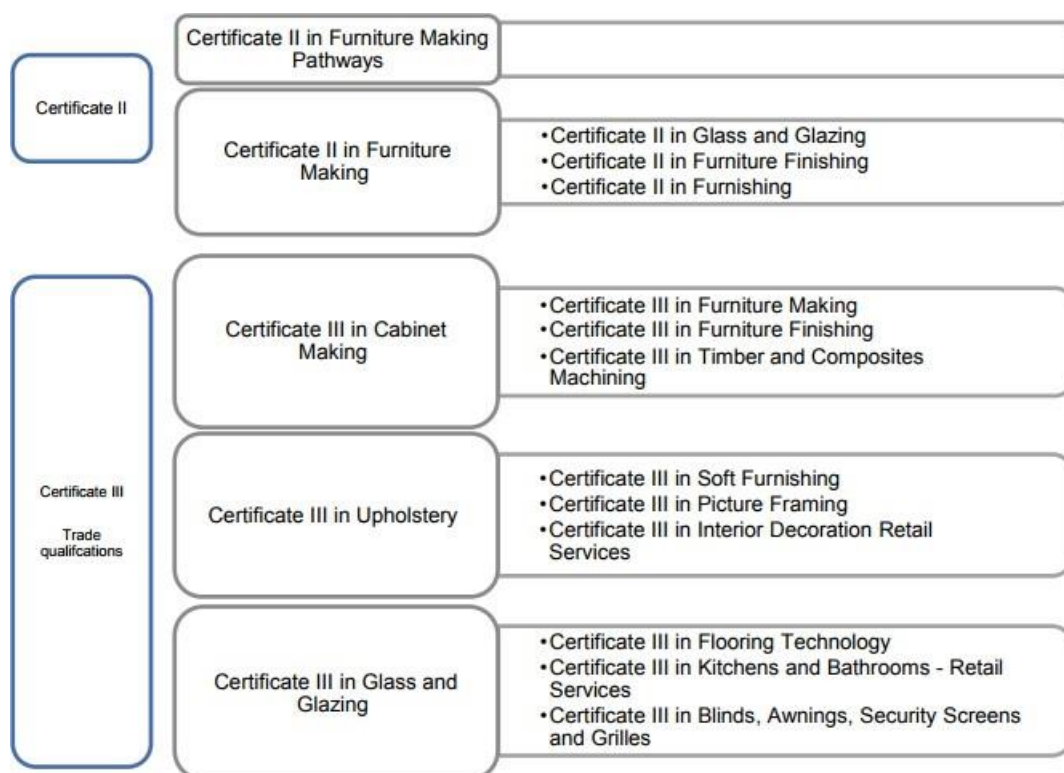The contribution of the VCE VET Furnishing program to the ATAR is as follows:

- Any contribution to the ATAR is subject to the student undertaking scored assessment and satisfactory completion of the Unit 3–4 sequence
- A Study Score is available for this program. The Study Score will contribute directly to the ATAR, either as one of the student's best four studies ('the primary four') if the student chooses to complete the VCE End-of-Year Examination or as a fifth or sixth study (where 10% of the lowest study score of the student's primary four VCE studies.).

• A contribution to the ATAR is subject to receiving a Study Score

• Students may choose not to receive a Study Score, but in that case will not be eligible for any ATAR contribution

For further information on the calculation of the ATAR, refer to the VTAC website: www.vtac.edu.au

Articulation and pathways

The VCE VET Furnishing program opens up many different training and employment pathways. The VCAA recommends study at the lower levels to develop industry foundation skills before moving to higher level qualifications.

IT20421 Certificate II in Cookery

RTO: Parade College – Code 40750

N.B. Students who choose this course are committing to a full **two-year** program. The VET courses requires attendance for an extended period either before the start or after the completion of school as well as work placement during school holiday periods and some evening functions. Students will be enrolled in Certificate II in Cookery. Parade College (RTO 40750) is the Registered Training Organisation (RTO) for this Certificate. Courses will run from **1.30pm – 5.00pm**

Costs of the program will be $485 VET Levy invoiced through College fee schedule. Students pay on VET cost per year.

Hours of Training:
Bundoora

Training will be delivered at the following time

VCE/VM - Tuesday **1.30pm-5.00pm -** unit 1 and 2

VCE/VM - Wednesday **1.30pm-5.00pm –** units 3 and 4

Aims
The aims of this program are to:

- provide participants with the knowledge, skills, and competency that will enhance their employment prospects in the hospitality and service industries.
- enable participants to gain a recognised credential and to make an informed choice of vocation or career path.

Return to Main Menu

Program Structure

The VCE VET Hospitality program offers two distinct options: a Certificate II in Hospitality with a front of house service focus providing VCE credit at Units 1 to 4 and a Certificate II in Cookery with a cookery focus providing VCE credit at Units 1 to 4 level. The program offered at Parade College is the VCE VET Certificate ll in Cookery.

N.B. This course differs from the VCE Food Studies course, in that VET Cookery provides dual recognition as both a VET certificate and a VCE subject; VET Cookery is more practical-based than VCE Food Studies (which has a greater focus on theory, yet also has a practical sessions incorporated into the course) the VET Cookery program requires attendance for an extended period after the completion of school on one afternoon/evening per week (every week) as well as work placement and some evening functions.

SIT20421 Certificate II in Cookery

This program option comprises a minimum of Thirteen (13) units of competency: Seven (7) core units and Six (6) elective units.

Code	Module/Unit title
Units 1 – 2 -1ST YR	
SITHKOP009	Clean kitchen premises and equipment
SITXFSA005	Use hygienic practices for food safety
SITHCCC023	Use food preparation equipment
SITHCCC027	Prepare dishes using basic methods of cookery
SITHCCC025	Prepare and present sandwiches
SITXFSA006	Participate in safe food handling practices
SITHCCC024	Prepare and present simple dishes
SITXWHS005	Participate in safe work practices
SITXINV006	Receive, store, and maintain stock
Units 3 – 4 – 2ND YR	
SITHCCC028	Prepare appetisers and salads
SITHCCC029	Prepare stocks, sauces and soups
SITHCCC030	Prepare vegetable, fruit, eggs and farinaceous dishes
SITHCCC034	Work effectively in a commercial kitchen

Course Codes:

SIT20421 Cookery Units 1 & 2 - Codes: 1vCY & 2vCY

SIT20421 Cookery Units 3 & 4 - Codes: 3vCY & 4vCY

NB: Units 1vCY & 2vCY are prerequisites for 3vCY & 4vCY

SIT20421 Certificate II Cookery Units 1 & 2 – codes: 1vHO & 2vHO

The SIT20421 Certificate II Cookery program is offered for VCE Year 11.

Return to Main Menu

SIT20421 Certificate II in Cookery Units 3 & 4 – Codes: 3vHO & 4vHO

The SIT20421 Certificate II in Cookery is a two-year course, designed for completion over Years 11 and 12.

In Units 3 & 4, students will undertake five Core modules totalling 180 nominal hours.

Parade College students wishing to complete this course should be aware that this part of the program requires attendance for an extended period after the completion of school on one afternoon per week as well as work placement and some evening functions. Further information is available from the VET Co-ordinator.

Completion Requirements

To successfully complete this program, students must undertake the training required and be assessed competent in all the units of competence selected for their program.

VCE VET Unit Entitlement

On successful completion of the SIT20421 Certificate ll in Cookery, students will be eligible for:

- The award of SIT20421 Certificate ll in Cookery
- A minimum of four VCE VET units: Units 1 and 2, and a Units 3 & 4 sequence

Australian Tertiary Application Rank (ATAR)

Students wishing to receive a study score for the Units 3 and 4 sequence VCE VET Hospitality, must undertake scored assessment for the purpose of achieving a study score. This study score can contribute directly to the ATAR, either as one of the student's best four studies (the primary four) or as a fifth or sixth study.

Students completing only the Minimum Certificate II Program (Units 1 & 2) will not receive any ATAR contribution.

School Based New Apprenticeships (SBNAs)

Opportunities exist for accessing SBNAs in the hospitality. Students access training in their VET program at school and work placement, typically one day per week, for on-the-job training.

MSL30122 Certificate III in Laboratory Skills – Unit 3 & 4 only – Unit 1 & 2 will not be offered in 2026

RTO: Parade College – Code 40750

N.B. Students who choose this course have committed to a full **two-year** program. The VET courses require attendance for an extended period either before the start or after the completion of school as well as work placement during school holiday periods and some evening functions. Students will be enrolled in Certificate lll in Laboratory Skills. Courses will run from **1.30pm – 5.00pm.**

Costs of the program will be $485 VET Levy invoiced through College fee schedule. Students pay on VET cost per year.

Hours of Training:

Training for units 3-4 will be delivered at the following time

VCE/VM - Tuesday **1.30pm-5.00pm Bundoora**

Return to Main Menu

Aims

The aims of this program are to

- Provide participants with the skills and knowledge required to perform a range of laboratory operations across all industry sectors.

- It is the entry level training required for laboratory personnel across all industry sectors. It may provide Science VCE students technical skills and training.

Program Structure

MSL30122 Laboratory Skills is more practical based than VCE Sciences (which has a greater focus on theory, yet also has a practical session incorporated into the course). The VET Laboratory Skills program requires attendance for an extended period after the completion of school on one afternoon/ (every week).

Code	Module/Unit title
Units 3 – 4 – 2ND YR	
MSL933009	Contribute to the achievement of quality objectives
MSL973026	Prepare working solutions
MSL973027	Perform techniques that prevent cross-contamination
MSL973028	Perform microscopic examination
MSL973015	Prepare culture media

Course Codes:

MSL30122 Certificate III in Laboratory Skills Units 3 & 4 - Codes: 3vLA & 4vLA

Entry Requirements

There are no entry requirements for this qualification.

Packaging Rules

To be awarded the MSL30122 Certificate III in Laboratory Skills, competency must be achieved in a total of Thirteen (13) units of competency, consisting of:

- **Five (5)** core units
- **Eight (8)** elective units

Completion Requirements
To successfully complete this program, students must undertake the training required and be assessed competent in all the units of competence selected for their program.

VCE VET Unit Entitlement
On successful completion of the Certificate III in Laboratory Skills, students will be eligible for:

- MSL30122 Certificate III in Laboratory Skills
- A minimum of four VCE VET units: Units 1 and 2, and a Units 3 & 4 sequence

Scored assessment is available for the Laboratory Skills qualification.

Australian Tertiary Application Rank (ATAR)
Students wishing to receive a study score for the Units 3 and 4 sequence VCE VET Laboratory Skills, must undertake scored assessment for the purpose of achieving a study score. This study score can contribute directly to the ATAR, either as one of the student's best four studies (the primary four) or as a fifth or sixth study.

Students completing only the minimum Certificate II Program (Units 1 & 2) will not receive any ATAR contribution.

CUA30920 Certificate III in Music Industry (Sound Production)
RTO: Parade College – Code 40750

N.B. Students who choose this course are committing to a full **two-year** program. The VET courses requires attendance for an extended period either before the start or after the completion of school as well as work placement during school holiday periods and some evening functions. Parade College (RTO: 40750) is the Registered Training Organisation (RTO) for this Certificate. Courses will run from **1.30pm – 5.00pm**

Costs of the program will be $485 VET Levy invoiced through College fee schedule. Students pay on VET cost per year.

Hours of Training:
Training will be delivered at the following time

Tuesday **1.30pm-5.00pm –** units 1 - 2

Wednesday **3.15pm – 7.00pm –** units 3-4

Return to Main Menu

Bundoora

Aims

The focus of vocational training is to provide students with skills for the workplace. These skills have been identified and developed into courses by the Australian music industry through AUSMUSIC.

The VCE VET Music program aims to:

- provide participants with the knowledge and skills that will enhance their employment prospects in the music or music-related industries.
- enable participants to gain a recognised credential and to make a more informed choice of vocation or career paths.

Completion Requirements

- CUA30920 Certificate III in Music Industry (Sound Production)
- Students will need to complete two full years of this course to gain the certificate.

Program Structure

Code	Module/Unit title
Units 1 – 2 -1ST YR	
CUACMP311	Implement copyright arrangements
CUAIND313	Work effectively in the music industry
CUAIND314	Plan a career in the creative arts industry
CUASOU211	Develop basic audio skills and knowledge
CUASOU212	Perform basic sound editing
CUASOU213	Assist with sound recordings
Units 3 – 4 – 2ND YR	
CUASOU306	Operate sound reinforcement systems
CUASOU317	Record and mix a basic music demo
CUASOU308	Install and disassemble audio equipment
CUASOU321	Mix music in a studio environment
CUASOU412	Manage audio input sources

Course Codes:

CUA30920 Certificate III in Music Industry (Sound Production) Units 1 & 2 – Codes: 1vMI & 2vMI

CUA30920 Certificate III in Music Industry (Sound Production) Units 3 & 4 – Codes: 3vMI & 4vMI

NB: Units 1vMI & 2vMI are prerequisites for 3vMI & 4vMI

Recognition within the VCE
VCE VET Unit Entitlement

Return to Main Menu

Students undertaking CUA30920Certificate III in Music Industry (Sound Production) are eligible for up to three units at Units 1 and 2 level and a Units 3 and 4 sequence.

Australian Tertiary Application Rank (ATAR)

The ATAR is calculated by the Victorian Tertiary Admissions Centre (VTAC), subject to satisfactory completion of the VCE and using the study scores students have received for their VCE studies.

The contribution of the VCE VET Music program to the ATAR is as follows:

- Any contribution to the ATAR is subject to satisfactory completion of the designated Units 3 and 4 sequence.
- A study score is available for the Units 3 and 4 sequence of this program subject to successful completion of the final examination. The study score will contribute directly to the ATAR

22569VIC Certificate II in Plumbing (Pre-Apprenticeship)

RTO: Parade College – Code 40750

N.B. Students who choose this course are committing to a full **two-year** program. The VET courses require attendance for an extended period either before the start or after the completion of school as well as work placement during school holiday periods and some evening functions. Courses will run from either **7.30am – 11.00am** or **1.30pm – 5.00pm.**

After two years the students will complete a the full Cert II and is credited as a 1 to 4 sequence of the VCE. An increment is calculated using 10% of the lowest study score of the student's primary four VCE studies.

Hours of Training:

Training will be delivered at the following times.

Bundoora

VM   Tuesday **7:30am – 3:15pm**

VCE   Tuesday **1:30pm -5:30pm**

Preston

VM   Monday & Friday **7:30am – 3:15pm**

Bundoora & Preston

Students will achieve these hours through the College timetable where a double period 1 & 2 or 5 & 6. Students will additionally attend 2 single periods per week in the College timetable

Costs of the program will be $485 VET Levy invoiced through College fee schedule. Students pay on VET cost per year.

VCE VET programs are vocational training programs approved by the Victorian Curriculum and Assessment Authority (VCAA). VCE VET programs lead to nationally recognised qualifications, thereby offering students the opportunity to gain both the VCE and a nationally portable vocational education and training certificate.

Return to Main Menu

VCE VET programs:

- are recognised within the Unit 1–2 structure of the VCE and therefore may contribute towards satisfactory completion of the VCE. VCE VET units have equal status with other VCE studies

Aims

The aims of the Plumbing program are to:

- provide participants with the knowledge and skills to achieve modules that will enhance their employment prospects in the plumbing industry.
- enable participants to gain a recognised credential and to make a more informed choice of vocation or career paths.

Upon completion of the program, students will have achieved approximately two thirds of the pre-apprenticeship certificate, comprising modules from the certificate core and a selected stream. Students wishing to complete the entire pre-apprenticeship certificate will need to undertake modules beyond the requirements of the program.

The modules in the program have been grouped to form Units 1–2 for VCE recognition purposes.

Course Codes:

22569VIC Certificate II in Plumbing (Pre-Apprenticeship) Units 1 & 2 - Codes: 1vPL & 2vPL

22569VIC Certificate II in Plumbing (Pre-Apprenticeship) 3 & 4 - Codes: 3vPL & 4vPL

NB: Units 1vPL & 2vPL are prerequisites for 3vPL & 4vPL

Plumbing stream

The 22569VIC Certificate II in Plumbing consists of 19 units

On successful completion of this program students will have completed the Certificate II in Plumbing (pre-vocational).

Program Structure

22569VIC Certificate II in Plumbing (Pre-apprenticeship)

Code	Module/Unit title
Units 1 – 2 -1ST YR	
CPCCWHS1001	Prepare to work safely in the construction industry
CPCCWHS2001	Apply WHS requirements, policies and procedures in the construction industry
VU23049	Identify career pathways in the plumbing industry
BSBWRT311	Write simple documents
CPCPCM2039A	Carry out interactive workplace communication
CUAACD303	Produce technical drawings
VU23051	Prepare to work in the plumbing industry
CPCCCM1015	Carry out measurements and calculations

Return to Main Menu

VU23056	Use plumbing pipes, fittings and fixtures to simulate plumbing installations
HLTAID010	Provide basic emergency life support
VU23054	Use basic plumbing hand tools
Units 3 – 4 – 2ND YR	
VU23047	Cut and penetrate building materials and structures
VU23052	Use and apply basic levelling equipment for plumbing
VU23048	Fabricate simple plumbing pipe systems
VU23055	Use basic power tools
VU23050	Perform basic oxy-acetylene welding and cutting
VU23053	Use basic electric welding equipment and techniques
CPCCCM2001	Read and interpret plans and specifications
VU23046	Apply basic sheet metal practices

Structured workplace learning (SWL)

The VCAA has determined that SWL is an appropriate and valuable component of all VCE VET programs. SWL complements the training undertaken at the school/RTO. It provides the context for:

- enhancement of skills development
- practical application of industry knowledge
- assessment of units of competence, as determined by the RTO
- increase of employment opportunities and marketability.
-

The VCAA strongly recommends that students enrolled in this program undertake a minimum ten days Structured Workplace Learning over the 2 years of the Certificate.

SWL should be spread across the duration of the training program.

What is block credit?

Students who have completed or are completing training in nationally recognised VET or Further Education qualification/s can apply for credit towards their VCE. Students apply for block credit when their area of training is not included in the list of approved VCE VET and School Based New Apprenticeship and Traineeship programs.

Students who undertake this course are not eligible for credit towards their VCE or VM courses through block credit recognition.

Articulation and pathways

The course is expected to be undertaken by secondary school participants, as part of a VCE, VET/VM program of study, in Years 10, 11 or 12.

It is anticipated that a participant who has completed the Certificate II in Plumbing (Prevocational) will be in a position to gain an apprenticeship with an employer in the building and construction industry. If the participant achieves Statements of Attainment, they shall be given direct credit for those modules should the participant choose to complete the remainder of the pre-apprenticeship.

Return to Main Menu

22629VIC Certificate II in Small Business Operations and Innovation

RTO: Parade College – Code 40750

N.B. Students who choose this course are committing to a full **two-year** program. This course is a major component of the VCE VET Pathways to Business and is only available to students enrolling in the Pathways to Business course. Parade College only offers this subject as a non-ATAR pathway, which does not derive a study score. After two years the students will complete a Partial Certificate II and is credited as a 1 to 4 sequence of the VCE. For certificate completion, further units are required in Term 4 of Year 12.

Please note; Students can only choose either Certificate II in Small Business <u>OR</u> Business Management, they CAN NOT do both.

Hours of Training:

Training will be delivered at the following time

in School Timetable

Bundoora & Preston

Students will achieve these hours through the College timetable where a double period 1 & 2 or 5 & 6. Students will additionally attend two single periods per week in the College timetable

Costs of the program will be $485 VET Levy invoiced through College fee schedule. Students pay on VET cost per year.

Aim

22629VIC Certificate II in Small Business Operations and Innovation is state accredited curriculum that provides students with the knowledge and skills to enhance their employment prospects in a small business or related industries. The program offers full completion of the certificate II and includes units such as small business policies and procedures, professional skills for small business environments, small business operations and innovation, small business planning, quality and change processes and routine financial activities of a small business.

Course Structure

Code	Module/Unit title
Units 1 – 2 -1ST YR	
BSBWHS211	Contribute to the health and safety of others.
VU23433	Contribute to small business operations and innovation.
VU23434	Develop fundamental skills for small business environments.
VU23435	Identify small business policies and procedures.
ICTWEB306	Develop web presence using social media.
FSKLRG008	Use simple strategies for work-related learning.
Units 3 - 4 -2ND YR	
VU23436	Undertake basic market research and promotion for a small business product or service.

VU23437	Participate in small business quality processes.
VU23438	Contribute to small business planning.
VU23439	Follow procedures for routine financial activities of a small business
FSKOCM007	Interact effectively with others at work.
FSKWTG005	Write simple workplace formatted texts

Structured workplace learning (SWL)

The VCAA has determined that SWL is an appropriate and valuable component of all VCE VET programs. SWL involves on-the-job training in which students are required to master a designated set of skills and competencies related to VCE VET programs. SWL complements the training undertaken at the school/RTO. It provides the context for:

- enhancement of skills development
- practical application of industry knowledge
- assessment of units of competence, as determined by the RTO
- increased employment opportunities and marketability.

The VCAA strongly recommends that students enrolled in this program undertake a minimum ten days Structured Workplace Learning over the 2 years of the Certificate.

SWL should be spread across the duration of the training program.

What is block credit?

Students who have completed or are completing training in nationally recognised VET or Further Education qualification/s can apply for credit towards their VCE. Students apply for block credit when their area of training is not included in the list of approved VCE VET and School Based New Apprenticeship and Traineeship programs.

An increment is calculated using 10% of the lowest study score of the student's primary four VCE studies.

SIS30122 Certificate III in Sport, Aquatics and Recreation

RTO: Parade College – Code 40750

Aims

The aims of the VCE VET Sport and Recreation program are to:

- provide students with a range of general education and work skills to obtain employment and successfully participate in the world of work, particularly in the Sport and Recreation industry
- provide knowledge, skill development and training relevant to various Sport and Recreation occupation streams
- Develop leadership, communication and organisational skills and initiative

Unit 1 & 2 Courses may run from **1.30pm – 5.00pm** for both VCE/VM on Thursdays due to the practical coaching requirement or within the school timetable. Units 3 & 4 may run from 1.30 to 5.00pm or be

embedded in the timetable. Parade College (RTO: 40750) is the Registered Training Organisation (RTO) for this Certificate or in the timetable for VCE students

Costs of the program will be $485 VET Levy invoiced through College fee schedule. Students pay on VET cost per year.

Program Structure
SIS30122 Certificate III in Sport, Aquatics and Recreation

Code	Module/Unit title
Units 1 – 2 -1ST YR	
SISSPAR004	Book athlete travel and accommodation
HLTWHS001	Participate in workplace health and safety
SISXEMR003	Respond to emergency situations
SISXCCS004	Provide quality service
SISXFAC006	Maintain activity equipment
HLTAID011	Provide First Aid
SISSPAR009	Participate in conditioning for sport
BSBPEF301	Organise personal work priorities
SISXIND011	Maintain sport, fitness and recreation industry knowledge
SISSSOF002	Continuously improve officiating skills and knowledge
SISXIND009	Respond to interpersonal conflict
Units 3 – 4 – 2ND YR	
BSBWHS308	Participate in WHS hazard identification, risk assessment and risk control
SISXPLD004	Facilitate groups
SISSSCO001	Conduct sport coaching with foundation level participants.
SISXPLD002	Deliver recreation session

Course Codes:
SIS30122 Certificate III in Sport, Aquatics and Recreation

Units 1 & 2 - Codes: 1vSR & 2vSR

SIS30122 Certificate III in Sport, Aquatics and Recreation

Units 3 & 4 - Codes: 3vSR & 4vSR

NB: Units 1vSR & 2vSR are prerequisites for 3vSR & 4vSR

SIS30122 Certificate III Sport, Aquatics and Recreation – codes: 1vSR & 2vSR (partial completion)
The SIS30122 Certificate III Sport, Aquatics and Recreation program is offered for VM Year 10 and VCE Year 11.

Return to Main Menu

Students will undertake 6 compulsory units totalling 151 nominal hours plus a further 30 hours of elective units. Students need to undertake Units 3 and 4 for full completion of Certificate III Sport and Recreation. All modules must be satisfactorily completed for the award of the qualification.

SIS30122 Certificate III Sport, Aquatics and Recreation – Codes: 3vSR & 4vSR

The Certificate III Sport and Recreation is a two-year course, designed for completion over Years 11 and 12.

Completion Requirements

SIS30122 Certificate III in Sport, Aquatics and Recreation consists of 6 Core UNITS and 9 elective units plus 42 hours specifically focused on fitness.

All modules must be satisfactorily completed for the award of the qualification. A student completing Certificate III in Sport, Aquatics and Recreation will satisfy the requirements for the award. The program involves a minimum of number of nominal hours across two years.

Recognition within the VCE

VCE VET Unit Entitlement

SIS30122 Certificate III in Sport, Aquatics and Recreation is designated a Group A study and provides a unit 1–4 sequence for satisfactory completion purposes.

Students undertaking any of the programs are eligible for credit of up to four VCE VET units towards satisfactory completion: two units at unit 1–2 level and two units at unit 3–4 level.

Students may accumulate VCE VET units over more than one year.

Australian Tertiary Application Rank (ATAR)

The ATAR is calculated by the Victorian Tertiary Admissions Centre (VTAC), subject to satisfactory completion of the VCE and using the study scores students have received for a specified set of VCE studies.

Students who choose to sit the **VCE examination** will ensure that this subject contributes to their ATAR score.

Students will have the option of choosing to complete the certification without having to sit the examination. This WILL NOT contribute to their ATAR score but they can still gain their Certificate III in Sport and Recreation.

Any contribution to the ATAR is subject to satisfactory completion of the specified unit 3–4 sequence.

CPC32420 Certificate III in Plumbing (SBAT)

N.B. Students who choose this course are committing to a full **three-year** program.

School based students undertaking the CPC32420 Certificate III in Plumbing will do so via a School Based Apprenticeship and Traineeship (SBAT) and must be eligible for Victorian government Skills First Funding.

Course applicants must meet the following selection criteria:

- be eligible for Victorian government Skills First Funding.
- aged 15 years or older.
- be enrolled in a VCE or VM program, and
- complete a language, literacy and numeracy assessment to a satisfactory level.

Hours of Training:
Bundoora campus

The course is completed over 3 years / 6 semesters. Class will be Friday 7:00am to 3:00pm.

Costs of the program will be $485 VET Levy invoiced through College fee schedule. Students pay on VET cost per year.

Training and assessment methods, and locations and Scheduled Classes:
Scheduled classes will be conducted at Parade College, Bundoora Campus. Training methods include face to face, classroom-based trainer led presentations and demonstrations. Students will have significant opportunities to develop practical skills in carpentry with trainer coaching and supervision. During the course you will also have the opportunity to apply your plumbing knowledge and skills via practical projects. These sessions will be conducted at the College's onsite training facilities.

On the job/Work based placement:
Students undertaking the training course and as part of the SBAT will undertake one day per week on the job with a nominated employer. Parade College staff will assist students to identify and engage with a suitable employer.

Assessment:
A range of assessment methods are used throughout the course including workbook activities, written tests and practical skill demonstrations. You will receive detailed assessment information on commencement of each unit.

Course Requirements:
During enrolment and orientation, you will be informed of any specialist clothing, footwear, equipment or materials required of the course.

Aims
This course will provide you with the opportunity to gain significant skills and knowledge in all facets of plumbing. The knowledge and skills you will learn are also transferable to many other job roles and activities within the building and construction industry. As a bonus the course provides useful skills for a variety of home based/D.I.Y projects.

Course Codes:
CPC32420 Certificate III in Plumbing Units 1 & 2 **Code: 1vPG**

CPC32420 Certificate III in Plumbing Units 3 & 4

CPC32420 Certificate III in Plumbing Units 5 & 6

NB: Units 1 & 2 are prerequisites for 3 & 4

Plumbing stream
The CPC32420 Certificate III in Plumbing consists of a minimum of 60 units:

• 43 core units of competency

• 17 elective units of competency.

Program Structure
CPC32420 Certificate III in Plumbing Units 1–6

Units of competence

Prepare to Work Safely in the Construction Industry is a core unit and is a WorkSafe requirement for students entering a construction site.

SBAT
Students need to do 35 days, per year of placement with an employer. It can be one day per week, block placement in the school breaks or at the end of the school. It can also be one day on the weekend

Further Training and Employment Pathways
After achieving graduates may undertake a range of Plumbing related units and qualifications including Certificate IV in Plumbing and Services

Employment: After achieving graduates may gain employment as a Plumber

CHC32015 Certificate III in Community Services
RTO: Parade College – Code 40750

N.B. Students who choose this course are committing to a full **two-year** program. The VET courses require attendance for an extended period either before the start or after the completion of school as well as work placement during school holiday periods and some evening functions. Students will be enrolled in Certificate II in Community Services. Parade College (RTO 40750) is the Registered Training Organisation (RTO) for this Certificate. Courses will run from **1.30pm – 5.00pm for VCE/VM**

Costs of the program will be $485 VET Levy invoiced through College fee schedule. Students pay on VET cost per year.

Hours of Training:
Training will be delivered at the following time

VCE/VM – **Note:** Class timetable is to be advised

Aims
The aims of this program are to:

- offer the participant the opportunity to learn about the community services sector and explore specific contexts of work. Skills will be developed in communication, working with diversity, workplace health and safety, administration support, and responding to clients.

Program Structure
This program option comprises a minimum of 12 units of competency: five compulsory units and a minimum of SEVEN elective unit.

CHC32015 Certificate III in Community Services

Units 1 – 4 Code – 1vCO

Code	Module/Unit title
CHCCCS016	Respond to client needs
CHCCOM005	Communicate and work in health or community services
CHCDIV001	Work with diverse people
HLTWHS002	Follow safe work practices for direct client care
HLTWHS006	Manage personal stressors in the work environment

*Note- Seven electives will be added - TBA

Recognition within the VCE

Students undertaking Certificate III in Community Services are eligible for credit of up to four VCE VET units, two at Units 1 and 2 level and two units at Units 3 and 4 level on their statement of results.

The Certificate III in Community Services program provides a Units 3 and 4 sequence for satisfactory completion purposes.

Australian Tertiary Application Rank (ATAR)

The ATAR is calculated by the Victorian Tertiary Admissions Centre (VTAC), subject to satisfactory completion of the VCE and using the study scores students have received for their VCE studies.

The contribution of Certificate III in Community Services to the ATAR is as follows:

- Any contribution to the ATAR is subject to satisfactory completion of the designated Units 3 and 4 sequence.

A study score is available for the scored Units 3 and 4 sequence of this program subject to successful completion of the final examination. The study score will contribute directly to the ATAR, either as one of the student's best four studies (the primary four) or as a fifth or sixth study.

Scored assessment

Scored assessment is available for Certificate III in Community Services.

Students wishing to receive an ATAR contribution for VCE VET Community Services must undertake scored assessment. This consists of three coursework tasks, worth 66% of the overall study score, and an end-of-year examination which is worth 34% of the overall study score.

Scored assessment is based on the Scored Units 3 and 4 sequence of VCE VET Community Services.

The Scored Units 3 and 4 sequence of the VCE VET Community Services program must be delivered and assessed in a single enrolment year.

PARADE COLLEGE