



## VET SUBJECTS offered at Parade College 2024

Parade College RTO: 40750 Please refer to RTO website

 ***Please consider the environment before printing this lengthy document.***

# **TABLE OF CONTENTS**

(Please click on a subject to go directly to it)

<b>TABLE OF CONTENTS .....</b>	<b>2</b>
<b>VET CERTIFICATE II BUILDING AND CONSTRUCTION (BRICKLAYING) PRE-APPRENTICESHIP .....</b>	<b>3</b>
<b>VET CERTIFICATE II BUILDING AND CONSTRUCTION (CARPENTRY) PRE-APPRENTICESHIP .....</b>	<b>6</b>
<b>VET CERTIFICATE II BUILDING AND CONSTRUCTION (FLOOR AND WALL TILING) .</b>	<b>10</b>
<b>CERTIFICATE III IN CARPENTRY (SBAT) .....</b>	<b>13</b>
<b>VET CERTIFICATE II IN ELECTROTECHNOLOGY STUDIES (PRE-VOCATIONAL) .....</b>	<b>16</b>
<b>VET CERTIFICATE II IN FURNITURE MAKING PATHWAYS .....</b>	<b>19</b>
<b>VET CERTIFICATE II IN COOKERY COOKERY .....</b>	<b>25</b>
<b>VET CERTIFICATE II IN LABORATORY SKILLS .....</b>	<b>24</b>
<b>VET VCE CERTIFICATE III IN MUSIC INDUSTRY (SOUND PRODUCTION).....</b>	<b>29</b>
<b>VET CERTIFICATE II PLUMBING (PRE-APPRENTICESHIP) .....</b>	<b>31</b>
<b>VET VCE CERTIFICATE III IN SCREEN &amp; MEDIA (VCE VET INTERACTIVE DIGITAL MEDIA).....</b>	<b>34</b>
<b>CERTIFICATE II IN SMALL BUSINESS (INNOVATION/OPERATION) .....</b>	<b>36</b>
<b>VET CERTIFICATE III IN SPORT AND RECREATION .....</b>	<b>38</b>
<b>CERTIFICATE III IN PLUMBING (SBAT) .....</b>	<b>41</b>
<b>CERTIFICATE III IN COMMUNITY SERVICES.....</b>	<b>43</b>

**N.B.** VCE VET programs are fully recognised within the unit 1–4 structure of the VCE (except Certificate II in Plumbing - pre-apprenticeship), Unit 1, Unit 2, and Unit 3, and therefore contribute towards satisfactory completion of the VCE. VCE VET units have equal status with other VCE studies; however, not all are eligible for a Study Score. VCE VET programs function within the National Training Framework.

Only one selection from a Certificate package will count towards a student’s ATAR. For example, students who select Bricklaying and Carpentry from the Certificate II in Building and Construction only receive the Block Credit to ATAR once. If they choose Building and Construction Carpentry and Furniture Making, they will receive both towards their ATAR, as these are from different VET packages.

Students accessing VET offerings are required to pay a VET levy (per course). All VET courses except Sport & Recreation run from either 7.30am - 11am or 1.30pm - 5.30pm. Cookery and Music Industry (Sound Production) Units 3 & 4 run from 3.30pm to 7.30pm. Due to timetabling issues, students may undertake a maximum of 2 VET courses in a VCE program, as many of the courses will run concurrently and some combinations will not be possible.

# VET 22338VIC Certificate II Building and Construction (Bricklaying) Pre-Apprenticeship

RTO: Parade College – Code 40750

Go back to [TABLE OF CONTENTS](#)

**N.B.** Students who choose this course are committing to a full **two-year** program. The VET courses require attendance for an extended period either before the start or after the completion of school as well as work placement during school holiday periods and some evening functions. Courses will run from **12.00pm – 5.00pm for VM or 1.30pm – 5.00pm for VCE.**

After two years the students will complete a Partial Certificate II and is credited as a 1 to 4 sequence of the VCE. A third year is an option for year 12 students to complete the certificate. All units are credited by hours to a Certificate III. Parade College (RTO: 40750) is the Registered Training Organisation (RTO) for this Certificate.

## Hours of Training:

Training will be delivered at the following times.

**1.30pm-5.00pm**

VCE - Tuesday

**12:00pm – 5:00pm**

VM – Tuesday and Wednesday

Students will achieve these hours through the College timetable where a double period 1 & 2 or 5 & 6. Students will additionally attend 2 single periods per week in the College timetable

Costs of the program will be \$445 VET Levy invoiced through College fee schedule. Students pay on VET cost per year.

VCE VET programs are vocational training programs approved by the Victorian Curriculum and Assessment Authority (VCAA). VCE VET programs lead to nationally recognised qualifications, thereby offering students the opportunity to gain both the VCE and a nationally portable vocational education and training certificate.

VCE VET programs:

- are fully recognised within the Unit 1–4 structure of the VCE and therefore may contribute towards satisfactory completion of the VCE. VCE VET units have equal status with other VCE studies

## Aims

The aims of the VCE VET Building and Construction program are to:

- provide participants with the knowledge and skills to achieve competencies that will enhance their employment prospects in the building and construction or related industries
- enable participants to gain a recognised credential and to make a more informed choice of vocation or career paths.

Upon completion of the VCE VET program, students will have achieved approximately two thirds of the pre-apprenticeship certificate, comprising modules from the certificate core and a selected stream. Students wishing to complete the entire pre-apprenticeship certificate will need to undertake modules beyond the requirements of the VCE VET program.

The modules in the program have been grouped to form Units 1–4 for VCE recognition purposes.

## Course Codes:

VET Building and Construction (Bricklaying) Units 1 & 2 - Codes: 1vBL & 2vBL

VET Building and Construction (Bricklaying) Units 3 & 4 - Codes: 3vBL & 4vBL

VET Building and Construction (Bricklaying) Unit 5 & 6 – Codes: 5vBL & 6vBL

**NB: Units 1vBL & 2vBL are prerequisites for 3vBL & 4vBL**

**3vBL & 4vBL are prerequisites for 5vBL & 6vBL**

### Bricklaying stream

The Bricklaying stream consists of 13 modules:

- ten core units of competency
- Five Bricklaying stream units of competency

On successful completion of this program students will have completed two-thirds of the Certificate II in Building and Construction (Bricklaying) Pre-apprenticeship.

Students have an option to complete units 5 & 6 for full certificate in a 3<sup>rd</sup> Year.

## Program Structure

**22338VIC Certificate II in Building and Construction (Bricklaying) Pre-apprenticeship VCE VET Units 1–4**

### Units 1 to 4

CPCCCM1012A	Work effectively and sustainably in the construction industry
CPCCCM1014A	Conduct workplace communication
CPCCCM1015A	Carry out measurements and calculations
CPCCCM2006	Apply basic levelling procedures
CPCCOHS2001A	Apply OHS requirements/policies/procedures in construction industry
CPCCWHS1001	Prepare to work safely in the construction industry
HLTAID002	Provide basic emergency life support
VU22014	Prepare for work in the building and construction industry
VU22015	Interpret and apply basic plans and drawings
VU22016	Erect and safely use working platforms
VU22017	Identify and handle bricklaying tools and equipment
VU22018	Apply basic bricklaying techniques
VU22019	Apply brick veneer construction techniques
VU22020	Apply cavity brick construction techniques
VU22021	Apply masonry blockwork techniques

## Structured workplace learning (SWL)

The VCAA has determined that SWL is an appropriate and valuable component of all VCE VET programs. SWL involves on-the-job training in which students are required to master a designated set of skills and competencies related to VCE VET programs. SWL complements the training undertaken at the school/RTO. It provides the context for:

- enhancement of skills development
- practical application of industry knowledge
- assessment of units of competence, as determined by the RTO
- increased employment opportunities and marketability.

The VCAA strongly recommends that students enrolled in this program undertake a minimum ten days Structured Workplace Learning over the 2 years of the Certificate. SWL should be spread across the duration of the training program.

## Australian Tertiary Application Rank (ATAR)

The ATAR is calculated by the Victorian Tertiary Admissions Centre (VTAC), subject to satisfactory completion of the VCE and using the study scores students have received for their VCE studies.

The contribution of the VCE VET Building and Construction program to the ATAR is as follows:

- Any contribution to the ATAR is subject to satisfactory completion of a Unit 3–4 sequence.
- Students who successfully complete a Unit 3–4 sequence will receive one ATAR increment (i.e. NOT a Study Score).

An increment is calculated using 10% of the lowest study score of the student's primary four VCE studies. For further information on the calculation of the ATAR, refer to the VTAC website:

[www.vtac.edu.au](http://www.vtac.edu.au)

## What is block credit?

Students who have completed or are completing training in nationally recognised VET or Further Education qualification/s can apply for credit towards their VCE. Students apply for block credit when their area of training is not included in the list of approved VCE VET and School Based New Apprenticeship and Traineeship programs. (From 2019, this will be calculated using 10% of the lowest study score of the primary four).

## Articulation and pathways

The course is expected to be undertaken by secondary school participants, as part of a VCE, VET/VM program of study, in Years 10, 11 or 12.

It is anticipated that a participant who has completed the Certificate II in Building and Construction (Bricklaying) Pre-apprenticeship will be in a position to gain an apprenticeship with an employer in the building and construction industry.

Pathways are available for students into the following qualifications drawn from the Construction, Plumbing and Services Training Package or the equivalent qualification in new Training Packages:

- Certificate III in Bricklaying/Blocklaying
- Certificate III in Painting and Decorating
- Certificate III in Carpentry
- Certificate III in Carpentry and Joinery
- Certificate III in Joinery (Stairs)
- Certificate III in Painting and Decorating
- Certificate III in Shopfitting
- Certificate III in Solid Plastering.
- Certificate III in Stonemasonry (Monumental/Installation)
- Certificate III in Wall and Floor Tiling
- Certificate III in Wall and Ceiling Lining

Students may also access a wide range of qualifications at Certificate IV and diploma level from the building and construction industry following completion of this course:

- Certificate IV in Building and Construction (Building)
- Certificate IV in Building and Construction (Specialist Trades)
- Diploma of Building and Construction (Building)

It is acknowledged that participants may complete a number of modules of this course through training with an RTO or a VET in schools program. If the participant achieves statements of attainment, then they shall be given direct credit for those modules should the participant choose to complete the remainder of the pre-apprenticeship.

# VCE 22338VIC VET Certificate II Building And Construction (Carpentry) Pre-Apprenticeship

RTO: Parade College – Code 40750

Go back to [TABLE OF CONTENTS](#)

**N.B.** Students who choose this course are committing to a full **two-year** program. The VET courses require attendance for an extended period either before the start or after the completion of school as well as work placement during school holiday periods and some evening functions. Courses will run from **7.30am – 11.00am** or **1.30pm – 5.00pm** for VCE or **7.30am – either 12.50pm or 3.15pm** for VM.

After two years the students will complete a Partial Certificate II and is credited as a 1 to 4 sequence of the VCE. A third year is an option for year 12 students to complete the certificate. All units are credited to a Certificate III. Parade College (RTO: 40750) is the Registered Training Organisation (RTO) for this Certificate.

## Hours of Training:

Training will be delivered at the following times.

**7.30am-11.00am** or

**1.30pm-5.00pm**

VCE – Tuesday or Thursday

**7.30am – either 12.50pm or 3.15pm**

VM – Monday, Tuesday or Friday

Students will achieve these hours through the College timetable where a double period 1 & 2 or 5 & 6. Students will additionally attend 2 single periods per week in the College timetable.

Costs of the program will be \$445 VET Levy invoiced through College fee schedule. Students pay on VET cost per year.

VCE VET programs are vocational training programs approved by the Victorian Curriculum and Assessment Authority (VCAA). VCE VET programs lead to nationally recognised qualifications, thereby offering students the opportunity to gain both the VCE and a nationally portable vocational education and training certificate.

VCE VET programs are fully recognised within the Unit 1–4 structure of the VCE and therefore may contribute towards satisfactory completion of the VCE. VCE VET units have equal status with other VCE studies.

## Aims

The aims of the VCE VET Building and Construction program are to:

- provide participants with the knowledge and skills to achieve competencies that will enhance their employment prospects in the building and construction or related industries.
- enable participants to gain a recognised credential and to make a more informed choice of vocation or career paths.

Upon completion of the VCE VET program, students will have achieved approximately two thirds of the pre-apprenticeship certificate, comprising modules from the certificate core and a selected stream. Students wishing to complete the entire pre-apprenticeship certificate will need to undertake modules beyond the requirements of the VCE VET program.

The modules in the program have been grouped to form Units 1–4 for VCE recognition purposes.



## Course Codes:

VET Building and Construction (Carpentry) Units 1 & 2 - Codes: 1vCA & 2vCA

VET Building and Construction (Carpentry) Units 3 & 4 - Codes: 3vCA & 4vCA

VET Building and Construction (Carpentry) Unit 5 & 6 - Codes: 5vCA & 6vCA

**NB: Units 1vCA & 2vCA are prerequisites for 3vCA & 4vCA**

### Carpentry stream

The Carpentry stream consists of a minimum of 20 modules:

- ten core units of competency
- ten Carpentry stream units of competency

On successful completion of this program students will have completed two-thirds of the Certificate II in Building and Construction (Carpentry) Pre-apprenticeship.

Students have an option to complete units 5 & 6 for full certificate in a 3<sup>rd</sup> Year.

## Program Structure

### 22338VIC Certificate II in Building and Construction (Carpentry) Pre-apprenticeship VCE VET Units 1–4

#### Units of competence

Prepare to Work Safely in the Construction Industry is a core unit and WorkSafe requirement for students entering a construction site.

CPCCCM1012A	Work effectively and sustainably in the construction industry
CPCCCM1014A	Conduct workplace communication
CPCCCM1015A	Carry out measurements and calculations
CPCCCM2006	Apply basic levelling procedures
CPCCOHS2001A	Apply OHS requirements/policies/procedures in construction industry
CPCCWHS1001	Prepare to work safely in the construction industry
HLTAID002	Provide basic emergency life support
VU22014	Prepare for work in the building and construction industry
VU22015	Interpret and apply basic plans and drawings
VU22016	Erect and safely use working platforms

#### Carpentry stream elective units

VU22022	Identify and handle carpentry tools and equipment
VU22023	Perform basic setting out
VU22024	Construct basic sub-floor
VU22025	Construct basic wall frames
VU22026	Construct a basic roof frame
VU22027	Install basic external cladding
VU22028	Install basic window and door frames
VU22029	Install interior fixings
VU22030	Carry out basic demolition of timber structures
VU22031	Construct basic formwork for concreting

## Structured workplace learning (SWL)

The VCAA has determined that SWL is an appropriate and valuable component of all VCE VET programs. SWL involves on-the-job training in which students are required to master a

designated set of skills and competencies related to VCE VET programs. SWL complements the training undertaken at the school/RTO. It provides the context for:

- enhancement of skills development
- practical application of industry knowledge
- assessment of units of competence, as determined by the RTO
- increased employment opportunities and marketability.

The VCAA strongly recommends that students enrolled in this program undertake a minimum ten days Structured Workplace Learning over the 2 years of the Certificate. SWL should be spread across the duration of the training program.

## **Australian Tertiary Application Rank (ATAR)**

The ATAR is calculated by the Victorian Tertiary Admissions Centre (VTAC), subject to satisfactory completion of the VCE and using the study scores students have received for their VCE studies.

The contribution of the VCE VET Building and Construction program to the ATAR is as follows:

- Any contribution to the ATAR is subject to satisfactory completion of a Unit 3–4 sequence.
- Students who successfully complete a Unit 3–4 sequence will receive one ATAR increment (i.e. NOT a Study Score).

An increment is calculated using 10% of the lowest study score of the student's primary four VCE studies.

For further information on the calculation of the ATAR, refer to the VTAC website: [www.vtac.edu.au](http://www.vtac.edu.au)

## **What is block credit?**

Students who have completed or are completing training in nationally recognised VET or Further Education qualification/s can apply for credit towards their VCE. Students apply for block credit when their area of training is not included in the list of approved VCE VET and School Based New Apprenticeship and Traineeship programs. This provides for a 10% increment on a student ATAR. (From 2019, this will be calculated using 10% of the lowest study score of the primary four).

## **Articulation and pathways**

The course is expected to be undertaken by secondary school participants, as part of a VCE, VET/VM program of study, in Years 10, 11 or 12.

It is anticipated that a participant who has completed the Certificate II in Building and Construction (Carpentry) Pre-apprenticeship will be in a position to gain an apprenticeship with an employer in the building and construction industry.

Pathways are available for students into the following qualifications drawn from the Construction, Plumbing and Services Training Package or the equivalent qualification in new Training Packages:

- Certificate III in Bricklaying/Blocklaying
- Certificate III in Painting and Decorating
- Certificate III in Carpentry
- Certificate III in Carpentry and Joinery
- Certificate III in Joinery (Stairs)
- Certificate III in Painting and Decorating
- Certificate III in Shopfitting
- Certificate III in Solid Plastering.
- Certificate III in Stonemasonry (Monumental/Installation)
- Certificate III in Wall and Floor Tiling
- Certificate III in Wall and Ceiling Lining



Students may also access a wide range of qualifications at Certificate IV and diploma level from the building and construction industry following completion of this course:

- Certificate IV in Building and Construction (Building)
- Certificate IV in Building and Construction (Specialist Trades)
- Diploma of Building and Construction (Building)

It is acknowledged that participants may complete a number of modules of this course through training with an RTO or a VET in schools program. If the participant achieves statements of attainment, then they shall be given direct credit for those modules should the participant choose to complete the remainder of the pre-apprenticeship.

Go back to [TABLE OF CONTENTS](#)

# VET 22338VIC Certificate II Building and Construction (Floor and Wall Tiling)

RTO: Parade College – Code 40750

Go back to [TABLE OF CONTENTS](#)

**N.B.** Students who choose this course are committing to a full **two-year** program. The VET courses require attendance for an extended period either before the start or after the completion of school as well as work placement during school holiday periods and some evening functions. Courses will run from **12.00pm – 5.00pm**. After two years the students will complete a Partial Certificate II and is credited as a 1 to 4 sequence of the VCE. A third year is an option for year 12 students to complete the certificate. All units are credited by hours to a Certificate III.

## Hours of Training:

Training will be delivered at the following times.

**1.30pm-5.00pm**

VCE – Wednesday

**12.00pm – 5.00pm**

VM - Wednesday

Students will achieve these hours through the College timetable where a double period 1 & 2 or 5 & 6. Students will additionally attend 2 single periods per week in the College timetable.

Costs of the program will be \$445 VET Levy invoiced through College fee schedule. Students pay on VET cost per year.

## Description:

This course is designed for people entering the building and construction industry, who want to explore career and employment opportunities as wall and floor tilers.

## Course Codes:

VET Building and Construction (Floor & Wall Tiling) Units 1 & 2 - Codes: 1vTI & 2vTI

VET Building and Construction (Floor & Wall Tiling) Units 3 & 4 - Codes: 3vTI & 4vTI

**NB: Units 1vTI & 2vTI are prerequisites for 3vTI & 4vTI**

## Program Details:

This course is designed for people entering the building and construction industry, who want to explore career and employment opportunities as wall and floor tilers. It offers students the opportunity to work on-site for a period of the course.

## Structure of Qualification:

Upon successful completion of this course, students are eligible to receive the Certificate II in Building and Construction (Wall and Floor Tiling) and receive credits towards apprenticeship programs in the wall and floor tiling field. The Certificate is comprised of 16 compulsory Units.

**VCE students who complete the Certificate II can apply to the VCAA for 'Block credit recognition'** (i.e. NOT a Study Score).

## What is block credit?

Students who have completed or are completing training in nationally recognised VET or Further Education qualification/s can apply for credit towards their VCE. Students apply for block credit when their area of training is not included in the list of approved VCE VET and School Based New Apprenticeship and Traineeship programs. (From 2019, this will be calculated using 10% of the lowest study score of the primary four.)

## Australian Tertiary Application Rank (ATAR)

The ATAR is calculated by the Victorian Tertiary Admissions Centre (VTAC), subject to satisfactory completion of the VCE and using the study scores students have received for their VCE studies.

The contribution of the VCE VET Building and Construction program to the ATAR is as follows:

- Any contribution to the ATAR is subject to satisfactory completion of a Unit 3–4 sequence.
- Students who successfully complete a Unit 3–4 sequence will receive one ATAR increment (i.e. NOT a Study Score).

An increment is calculated using 10% of the lowest study score of the student's primary four VCE studies. For further information on the calculation of the ATAR, refer to the VTAC website:

[www.vtac.edu.au](http://www.vtac.edu.au)

## Modules:

CPCCCM1012A	Work effectively and sustainably in the construction industry
CPCCCM1014A	Conduct workplace communication
CPCCCM1015A	Carry out measurements and calculations
CPCCCM2006	Apply basic levelling procedures
CPCCOHS2001A	Apply OHS requirements/policies/procedures in construction industry
CPCCWHS1001	Prepare to work safely in the construction industry
HLTAID002	Provide basic emergency life support
VU22014	Prepare for work in the building and construction industry
VU22015	Interpret and apply basic plans and drawings
VU22016	Erect and safely use working platforms
VU22045	Identify and handle wall and floor tiling tools and equipment
VU22046	Apply substrate preparation techniques for tiling
VU22047	Develop basic wall tiling skills
VU22048	Develop basic floor tiling skills

## Articulation and pathways

The course is expected to be undertaken by secondary school participants, as part of a VCE, VET/VM program of study, in Years 10, 11 or 12.

It is anticipated that a participant who has completed the Certificate II in Building and Construction (Wall and Floor Tiling) Pre-apprenticeship will be in a position to gain an apprenticeship with an employer in the building and construction industry.

Pathways are available for students into the following qualifications drawn from the Construction, Plumbing and Services Training Package or the equivalent qualification in new Training Packages:

- Certificate III in Bricklaying/Blocklaying
- Certificate III in Painting and Decorating
- Certificate III in Carpentry
- Certificate III in Carpentry and Joinery
- Certificate III in Joinery (Stairs)

- Certificate III in Painting and Decorating
- Certificate III in Shopfitting
- Certificate III in Solid Plastering.
- Certificate III in Stonemasonry (Monumental/Installation)
- Certificate III in Wall and Floor Tiling
- Certificate III in Wall and Ceiling Lining

Students may also access a wide range of qualifications at Certificate IV and diploma level from the building and construction industry following completion of this course:

- Certificate IV in Building and Construction (Building)
- Certificate IV in Building and Construction (Specialist Trades)
- Diploma of Building and Construction (Building)

It is acknowledged that participants may complete a number of modules of this course through training with an RTO or a VET in schools program. If the participant achieves statements of attainment, then they shall be given direct credit for those modules should the participant choose to complete the remainder of the pre-apprenticeship.

Go back to [TABLE OF CONTENTS](#)

# CPC30220 Certificate III in Carpentry (SBAT)

RTO: Parade College – Code 40750

Go back to [TABLE OF CONTENTS](#)

**N.B.** Students who choose this course are committing to a full **three-year** program. Courses will run from **7.00am – 3.00pm** on Friday

School based students undertaking the Certificate III in Carpentry will do so via a School Based Apprenticeship and Traineeship (SBAT), and must be eligible for Victorian government Skills First Funding  
Course applicants must meet the following selection criteria:

- be eligible for Victorian government Skills First Funding;
- aged 15 years or older;
- be enrolled in a VCE or VM program, and
- complete a language, literacy and numeracy assessment to a satisfactory level.

## Hours of Training:

The course is completed over 3 years / 6 semesters.

Costs of the program will be \$445 VET Levy invoiced through College fee schedule. Students pay on VET cost per year.

### ***Training and assessment methods, and locations***

#### ***Scheduled Classes:***

Scheduled classes will be conducted at Parade College, Bundoora Campus. Training methods include face to face, classroom based trainer led presentations and demonstrations. Students will have significant opportunities to develop practical skills in carpentry with trainer coaching and supervision. During the course you will also have the opportunity to apply your carpentry knowledge and skills via practical projects. These sessions will be conducted at the College's onsite training facilities.

#### ***On the job/Work based placement:***

Students undertaking the Certificate III in Carpentry training course and as part of the SBAT will undertake one day per week on the job with a nominated employer. Parade College staff will assist students to identify and engage with a suitable employer.

#### ***Assessment:***

A range of assessment methods are used throughout the course including workbook activities, written tests and practical skill demonstrations. You will receive detailed assessment information on commencement of each unit.

#### ***Course Requirements:***

During orientation you will be informed of any specialist clothing, footwear, equipment or materials required of the course.

## Aims

This course will provide you with the opportunity to gain significant skills and knowledge in all facets of carpentry. The knowledge and skills you will learn are also transferable to many other job roles and activities within the building and construction industry. As a bonus the course provides useful skills for a variety of home based/D.I.Y projects.

## Course Codes:

Certificate III in Carpentry Units 1 & 2 - Codes: 1vCS & 2vCS

Certificate III in Carpentry Units 3 & 4 - Codes: 3vCS & 4vCS

Certificate III in Carpentry Units 5 & 6 – Codes: 5vCS & 6vCS

**NB: Units 1vCS & 2vCS are prerequisites for 3vCS & 4vCS**

## Carpentry stream

The Carpentry stream consists of a minimum of 30 modules:

- 22 core units of competency
- 8 Carpentry stream units of competency.

A maximum of two of the eight required elective units may be substituted by selecting relevant units from any Certificate III or IV construction qualification in another endorsed Training Package.

## Program Structure

### CPC30220 Certificate III in Carpentry VCE VET Units 1–6

#### Units of competence

Prepare to Work Safely in the Construction Industry is a core unit and WorkSafe requirement for students entering a construction site.

#### Year 1

Code	Module/Unit title
CPCCWHS2001	Apply WHS requirements, policies and procedures in the construction industry
CPCCOM1014	Conduct workplace communication
CPCCOM1013	Plan and organise work
CPCCCA2011	Handle carpentry materials
CPCCCA3025	Read and interpret plans, specifications and drawings for carpentry work
CPCCOM1015	Carry out measurements and calculations
CPCCCM2012	Work safely at heights
CPCCCM2008	Erect and dismantle restricted height scaffolding
CPCCCM3006	Carry out levelling operations
CPCCCA2002	Use carpentry tools and equipment
CPCWHS3001	Identify construction work hazards and select risk control strategies

#### Year 2

Code	Module/Unit title
CPCCCA3002	Carry out setting out
CPCCCA3003	Install Flooring systems
CPCCCA3004	Construct and erect wall frames
CPCCCA3005	Construct ceiling frames
CPCCCA3006	Erect roof trusses
CPCCCA3007	Construct pitched roofs
CPCCCA3008	Construct eaves
CPCCCA3017	Install exterior cladding
CPCCCA3011	Refurbish timber sashes to window frames
CPCCCA3010	Install windows and doors
CPCCOM3001	Perform construction calculations to determine carpentry material requirements
CPCCCM2006	Apply basic levelling procedures



### Year 3

Code	Module/Unit title
CPCCCA3001	Carry out general demolition of minor building structures
CPCCCM2002	Carry out hand excavation
CPCCCA3027	Set up, operate and maintain indirect action powder-actuated power tools
CPCCCA3012	Frame and fit wet area fixtures
CPCCCA3024	Install lining, panelling and moulding
CPCCCA3016	Construct, assemble and install timber external stairs
CPCCCO2013	Carry out concrete to simple forms
CPCCCA3028	Erect and dismantle formwork for footings and slabs on ground
CPCCCM3001	Operate elevated work platforms up to 11 metres
CPCCOM1012	Work effectively and sustainability in the construction industry
CPCCSF2004	Place and fix reinforcement materials

### SBAT

Students need to do 35 days of placement with an employer. It can be one day per week, block placement in the school breaks or at the end of the school. It can also be one day on the weekend

### Further Training and Employment Pathways

Further Training:

After achieving Certificate III in Carpentry graduates may undertake a range of carpentry related units and qualifications including Certificate IV in Building and Construction (Specialist Trades).

Employment:

After achieving Certificate III in Carpentry graduates may gain employment as a carpenter

Go back to [TABLE OF CONTENTS](#)

# 22499VIC Certificate II in Electrotechnology Studies (Pre-Vocational)

RTO: Parade College – Code 40750

Go back to [TABLE OF CONTENTS](#)

Students who choose this course are committing to a full **two-year** program. The VET courses require attendance for an extended period either before the start or after the completion of school as well as work placement during school holiday periods and some evening functions. Courses will run from **1.30pm – 5.00pm for VCE and 7.30am – 12.50pm for VM**. After two years the students will complete a Partial Certificate II and is credited as a 1 to 4 sequence of the VCE. Parade College (RTO: 40750) is the Registered Training Organisation (RTO) for this Certificate.

## Hours of Training:

Training will be delivered at the following time

**VCE - 1.30pm-5.00pm**

Tuesday

**VM – 7.30am – 12.50pm**

Tuesday & Friday

### **Bundoora**

Students will achieve these hours through the College timetable where a double period 1 & 2 or 5 & 6. Students will additionally attend two single periods per week in the College timetable

Costs of the program will be \$445 VET Levy invoiced through College fee schedule. Students pay on VET cost per year.

## Aims

The aims of the Electrotechnology program are to provide students with training similar to that of a first-year electrical apprentice. The objective is to develop work skills for the electrical trades, including problem identification and problem solving. Electricians (and their apprentices) work in domestic, commercial and industrial settings, whether that's doing installations, repairs or diagnostic work. Employers look for apprentices and trainees who are work-ready, adaptable and efficient (as well as dependable and customer-friendly). This pre-vocational qualification is about giving participants exposure to the work, equipment and expectations they will face, as well as helping them decide where their interests lie and what sort of work they would like to be doing in the future. Apart from obvious lighting and electrical power work, the other career paths include refrigeration and air-conditioning, security systems, renewable energy, or industrial and commercial industries. Being a trained pre-apprentice will give participants an advantage over non-trained applicants when applying for either apprentice or trainee positions.

The modules in the program have been grouped to form Units 1–4 for VCE recognition purposes.

## Course Codes:

VET Electrotechnology Studies (Pre-Vocational) Units 1 & 2 - Codes: 1vEL & 2vEL

VET Electrotechnology Studies (Pre-Vocational) Units 3 & 4 - Codes: 3vEL & 4vEL

**NB: Units 1vEL & 2vEL are prerequisites for Units 3 & 4**

## Course structure

To achieve the award of Certificate II in Electrotechnology Studies (Pre-vocational), students must successfully complete 14 units of study consisting of 12 core units and two elective units.

## Program Structure:

### 22499VICCertificate II in Electrotechnology Studies (Pre-vocational)

#### Units of study:

#### Units 1 & 2

Code	Module/Unit title
UEENEEE101A	Apply occupational health and safety regulations, codes and practices in the workplace
CPCCWHS1001	Prepare to Work Safely in the Construction Industry
UEENEEE102A	Fabricate, assemble and dismantle utilities industry components
UEENEEE105A	Fix and secure electrotechnology equipment
VU22670	Provide an overview of the electrotechnology industry
UEENEEE103A	Solve problem in ELV single paths circuit
UEENEEE141A	Use of routine equipment plant technologies in an energy sector environment
HLTAID003	Provide First Aid

#### Units 3 & 4

Code	Module/Unit title
VU22333	Perform intermediate engineering computations
UEENEEP024A	Attach cords and plugs to electrical equipment for connection to a single phase 230Vsupply
VU22672	Carry out basic electrotechnology project
UEENEEJ104A	Establish the basic operating conditions of air conditioning services
VU22673	Carry out basic network cabling for extra low voltage (ELV) equipment and devices
VU21544	Install a sustainable extra low voltage energy power system
VU22671	Use test instruments in the electrotechnology industry.

## Structured workplace learning (SWL)

The VCAA has determined that SWL is an appropriate and valuable component of all VCE VET programs. SWL involves on-the-job training in which students are required to master a designated set of skills and competencies related to VCE VET programs. SWL complements the training undertaken at the school/RTO. It provides the context for:

- enhancement of skills development
- practical application of industry knowledge
- assessment of units of competence, as determined by the RTO
- increased employment opportunities and marketability.

The VCAA strongly recommends that students enrolled in this program undertake a minimum ten days Structured Workplace Learning over the 2 years of the Certificate. SWL should be spread across the duration of the training program.

## What is block credit?

Students who have completed or are completing training in nationally recognised VET or Further Education qualification/s can apply for credit towards their VCE. Students apply for block credit

when their area of training is not included in the list of approved VCE VET and School Based New Apprenticeship and Traineeship programs.  
An increment is calculated using 10% of the lowest study score of the student's primary four VCE studies.

## **Articulation and pathways**

The course is expected to be undertaken by secondary school participants, as part of a VCE, VET/VM program of study, in Years 10, 11 or 12.

It is anticipated that a participant who has completed the Certificate II in Electrotechnology Studies (Pre-vocational) will be in a position to gain an apprenticeship with an employer in the Electrotechnology industry or in Post-Secondary Education. If the participant achieves Statements of Attainment, they shall be given direct credit for those modules should the participant choose to complete the remainder of the Apprenticeship.

# VET MSF20516 Certificate II in Furniture Making Pathways

RTO: Parade College – Code 40750

Go back to [TABLE OF CONTENTS](#)

**N.B.** Students who choose this course are committing to a full **two-year** program. The VET courses require attendance for an extended period either before the start or after the completion of school as well as work placement during school holiday periods and some evening functions. Courses will run from either **1.30pm – 5.00pm for VCE** or **12.00pm – 5.00pm for VM**. After two years the students will complete a Partial Certificate II and is credited as a 1 to 4 sequence of the VCE. A third year is an option for year 12 students to complete the certificate. All units are credited to a Certificate III. Parade College (RTO: 40750) is the RTO for this certificate.

## Hours of Training:

Training will be delivered at the following times.

**1.30pm-5.00pm**

VCE – Tuesday

**12:00pm-5:00pm**

VM -Tuesday

Students will achieve these hours through the College timetable where a double period 1 & 2 or 5 & 6. Students will additionally attend two single periods per week in the College timetable.

Costs of the program will be \$445 VET Levy invoiced through College fee schedule. Students pay on VET cost per year.

## Introduction

VCE VET programs are vocational certificates approved by the Victorian Curriculum and Assessment Authority (VCAA) as appropriate for senior secondary school students, fully integrated within the VCE and endorsed for recognition in the VCE by the Victorian Qualifications Authority (VQA).

VCE VET programs lead to nationally recognised qualifications, thereby offering students the opportunity to gain both the VCE and a nationally portable vocational education and training certificate.

VCE VET programs:

- are fully recognised within the Unit 1–4 structure of the VCE and therefore may contribute towards satisfactory completion of the VCE. VCE VET units have equal status with other VCE studies.

## Aims

The aims of the VCE VET Furniture Making Pathways program are to:

- provide participants with the knowledge and skills to achieve units of competence that will enhance their training and employment prospects in the furnishing industries.
- enable participants to gain a recognised credential and make an informed choice of vocation or career path.

## Completion Requirements

The Units 3 and 4 sequence is not designed as a stand-alone study. The intention of VCE VET programs is to provide students with a qualification that meets industry expectations. The VCE VET Units 3 and 4 sequence must be assessed in the same enrolment year to access a study score.

## Course Codes:

Certificate II Furnishing Units 1 & 2 – codes: 1vFU & 2vFU

Certificate II Furnishing Units 3 & 4 – codes: 3vFU & 4vFU

**NB: Units 1vFU & 2vFU are prerequisites for 3vFU & 4vFU**

## Program Structure

The Certificate II in Furniture Making Pathways is comprised of a minimum of 12 units of competency: three compulsory units and a minimum of five elective units at the Units 1 and 2 level and four compulsory units at the Units 3 and 4 level.

VCE VET Credit

On successful completion of the qualification, students will be eligible for:

- Certificate II in Furniture Making Pathways
- a minimum of four VCE VET units: Units 1 and 2, and a Units 3 and 4 sequence.

### **MSF20516 CERTIFICATE II IN FURNITURE MAKING PATHWAYS**

**Note:** There are no electives in this program

#### **Unit 1 & 2**

<b>Code</b>	<b>Module/Unit title</b>
MSMPCI103	Demonstrate care and apply safe practices at work
MSMSUP106	Work in a team
MSFFP2005	Join materials used in furnishing
MEM16006A	Organise and communicate information
MSMENV272	Participate in environmentally sustainable work practices
MSFFP2002	Develop a career plan for the furnishing industry
MSFFP2006	Make simple timber joints
MSFFP2003	Prepare surfaces

#### **Unit 3 & 4**

<b>Code</b>	<b>Module/Unit title</b>
MSFFM2001	Use furniture making sector hand and power tools
MSFFP2001	Undertake a basic furniture making project
MSFFM2002	Assemble furnishing components
MSFGN2001	Make measurements and calculations

## Articulation and pathways

The course is expected to be undertaken by secondary school participants, as part of a VCE, VET/VM program of study, in Years 10, 11 or 12.

It is anticipated that a participant who has completed the Certificate II in Building and Construction (Carpentry) Pre-apprenticeship will be in a position to gain an apprenticeship with an employer in the building and construction industry.



Participants will have nominal training credit based on hours granted in the following qualifications within the General Construction Training Package or the equivalent qualification in new Training Packages:

- Certificate III in Painting and Decorating
- Certificate III in Carpentry
- Certificate III in Wall and Floor Tiling
- Certificate III in Wall and Ceiling Lining
- Certificate III in Solid Plastering.
- There is also credit available in the following related qualifications:
- Certificate I in General Construction
- Certificate II in General Construction
- Certificate III in Concreting
- Certificate III in Demolition (General Construction)
- Certificate III in Dogging
- Certificate III in Rigging
- Certificate III in Scaffolding
- Certificate III in Steel Fixing
- Certificate III in Roof Tiling
- Certificate III in Waterproofing (General Construction).

It is acknowledged that participants may complete a number of modules of this course through training with an RTO or a VET in schools program. If the participant achieves statements of attainment, then they shall be given direct credit for those modules should the participant choose to complete the remainder of the pre-apprenticeship.

## **Structured workplace learning (SWL)**

Structured Workplace Learning (SWL) provides students with the opportunity to integrate practical on-the-job experience and learnings in industry with nationally recognised VET undertaken as part of either the VCE or the VM. It provides the context for:

- enhanced skill development;
- practical application of industry knowledge;
- assessment of units of competency, and
- enhanced employment opportunities

The VCAA strongly recommends a minimum of 80 hours over the duration of the VCE VET Furnishing Program. Further information on SWL arrangements is available on the Victorian Department of Education and Training (DET) website:

[www.education.vic.gov.au/school/teachers/teachingresources/careers/work/Pages/structuredlearning.as](http://www.education.vic.gov.au/school/teachers/teachingresources/careers/work/Pages/structuredlearning.as)

## **Recognition within the VCE**

### **VCE VET Unit Entitlement**

A study score is available for the VCE VET Furnishing Program drawn from the MSF Furnishing Training Package.

VCE VET Furnishing offers a scored program option. To be eligible for a study score students must:

- Satisfactorily complete all the units of competency required in the Units 3 and 4 sequence.
- Be assessed in accordance with the tools and procedures specified in the VCE VET Assessment Guide and program specific assessment plan templates published annually on the VCAA website.

- Undertake an examination in the end-of-year examination period, based on the underpinning knowledge and skills in the compulsory units of competency in the Units 3 and 4 sequence, and in accordance with the current examination specifications.

Units 3 and 4 of the furniture making pathway qualification must be delivered and assessed in a single enrolment year.

### **Duplication**

VCE VET units may only make the maximum available contribution towards satisfactory completion of the VCE where no significant duplication exists between the VCE VET program and VCE studies or another VET certificate in a student's program.

Where significant duplication does exist, students may enrol in the VCE VET program and the VCE studies or other VET certificate identified, but a reduced VCE VET unit entitlement will then apply.

No significant duplication has been identified between VCE VET Furnishing and other VCE or VCE VET studies.

## **Australian Tertiary Application Rank (ATAR)**

The ATAR is calculated by the Victorian Tertiary Admissions Centre (VTAC), subject to satisfactory completion of the VCE and using the Study Scores students have received for a specified set of VCE studies.

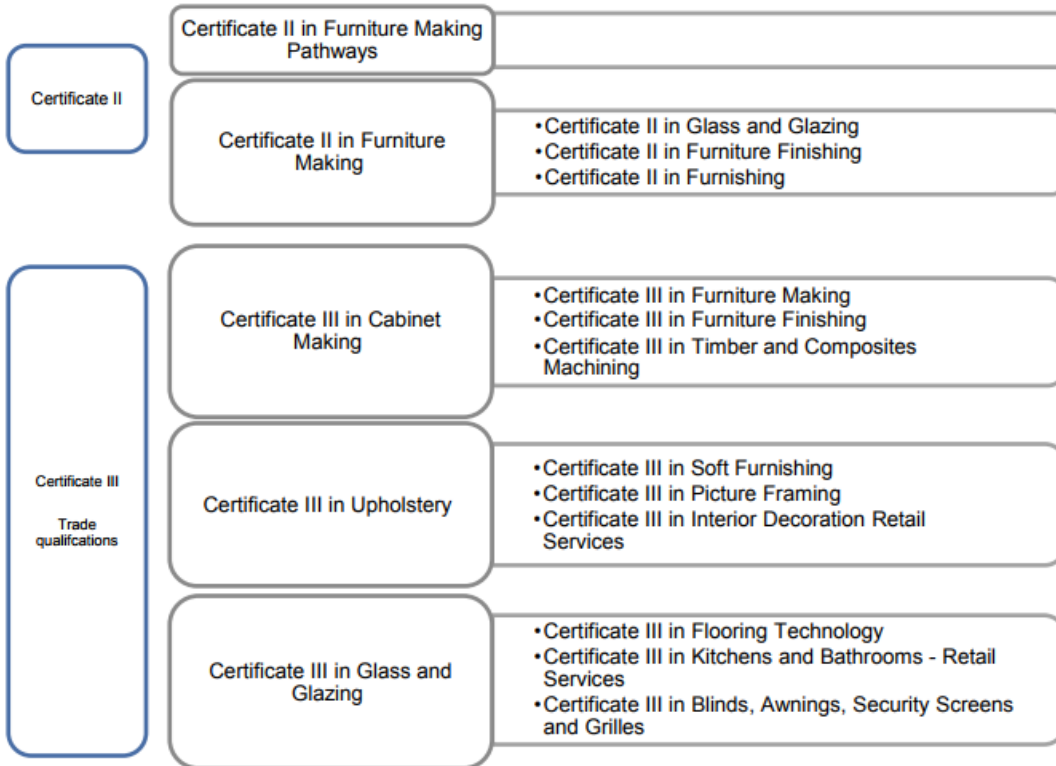
The contribution of the VCE VET Furnishing program to the ATAR is as follows:

- Any contribution to the ATAR is subject to the student undertaking scored assessment and satisfactory completion of the Unit 3–4 sequence
- A Study Score is available for this program. The Study Score will contribute directly to the ATAR, either as one of the student's best four studies ('the primary four') if the student chooses to complete the VCE End-of-Year Examination or as a fifth or sixth study (where 10% of the lowest study score of the student's primary four VCE studies.).
- A contribution to the ATAR is subject to receiving a Study Score
- Students may choose not to receive a Study Score, but in that case will not be eligible for any ATAR contribution

For further information on the calculation of the ATAR, refer to the VTAC website: [www.vtac.edu.au](http://www.vtac.edu.au)

## **Articulation and pathways**

The VCE VET Furnishing program opens up many different training and employment pathways. The VCAA recommends study at the lower levels to develop industry foundation skills before moving to higher level qualifications.



Go back to [TABLE OF CONTENTS](#)

# VET MSF20516 Certificate II in Cookery

RTO: Parade College – Code 40750

Go back to [TABLE OF CONTENTS](#)

**N.B.** Students who choose this course are committing to a full **two-year** program. The VET courses requires attendance for an extended period either before the start or after the completion of school as well as work placement during school holiday periods and some evening functions. Students will be enrolled in Certificate II in Cookery. Parade College (RTO 40750) is the Registered Training Organisation (RTO) for this Certificate. Courses will run from **1.30pm – 5.00pm** or **3.15pm – 7.00pm**.

Costs of the program will be \$445 VET Levy invoiced through College fee schedule. Students pay on VET cost per year.

## Hours of Training:

### Bundoora

Training will be delivered at the following time

VCE/VM - Tuesday **1.30pm-5.00pm** - unit 1 and 2

VCE/VM - Wednesday **3.15pm – 7.00pm** – units 3 and 4

## Aims

The aims of this program are to:

- provide participants with the knowledge, skills, and competency that will enhance their employment prospects in the hospitality and service industries.
- enable participants to gain a recognised credential and to make an informed choice of vocation or career path.

> [Go to Food Studies Pathways diagram](#)

## Program Structure

The VCE VET Hospitality program offers two distinct options: a Certificate II in Hospitality with a front of house service focus providing VCE credit at Units 1 to 4 and a Certificate II in Cookery with a cookery focus providing VCE credit at Units 1 to 4 level. The program offered at Parade College is the VCE VET Certificate II in Cookery.

N.B. This course differs from the VCE Food Studies course, in that VET Cookery provides dual recognition as both a VET certificate and a VCE subject; VET Cookery is more practical-based than VCE Food Studies (which has a greater focus on theory, yet also has a practical sessions incorporated into the course) the VET Cookery program requires attendance for an extended period after the completion of school on one afternoon/evening per week (every week) as well as work placement and some evening functions.

### MSF20516 Certificate II in Cookery

This program option comprises a minimum of 13 units of competency: seven compulsory units and a minimum of one elective unit at the Units 1 and 2 level and five compulsory units at the Units 3 and 4 level.

## Units 1 and 2

Code	Module/Unit title
<b>SITHKOP009</b>	Clean kitchen premises and equipment
<b>SITXFSA005</b>	Use hygienic practices for food safety
<b>SITHCCC023</b>	Use food preparation equipment
<b>SITHCCC027</b>	Prepare dishes using basic methods of cookery
<b>SITHCCC025</b>	Prepare and present sandwiches
<b>SITXFSA006</b>	Participate in safe food handling practices
<b>SITHCCC024</b>	Prepare and present simple dishes
<b>SITXWHS005</b>	Participate in safe work practices
<b>SITHPAT011</b>	Produce cakes
<b>SITXINV006</b>	Receive, store, and maintain stock

## Units 3 and 4

Code	Work effectively in a commercial kitchen
<b>SITHCCC034:</b>	prepare stocks, sauces, and soups
<b>SITHCCC029</b>	Prepare appetisers and salads
<b>SITHCCC028</b>	Prepare vegetables, fruit, eggs, and farinaceous dishes
<b>SITHCCC030</b>	Work effectively in a commercial kitchen

## Course Codes:

VET Cookery Units 1 & 2 - Codes: 1vHO & 2vHO

VET Cookery Units 3 & 4 - Codes: 3vHO & 4vHO

**NB: Units 1vHO & 2vHO are prerequisites for 3vHO & 4vHO**

### **Certificate II Cookery Units 1 & 2 – codes: 1vHO & 2vHO**

The Certificate II Cookery program is offered for VCE Year 11.

In Units 1 & 2 students will undertake seven compulsory units totalling 135 nominal hours plus a further 50 hours of elective units. Students need to undertake Units 3 and 4 for full completion of Certificate II Cookery. All modules must be satisfactorily completed for the award of the qualification.

### **Certificate II Kitchen Operation Units 3 & 4 – Codes: 3vHO & 4vHO**

The Certificate II Cookery is a two-year course, designed for completion over Years 11 and 12.

In Units 3 & 4, students will undertake five Core modules totalling 180 nominal hours.

All modules must be satisfactorily completed for the award of the qualification. A student completing Certificate II in Cookery will satisfy the requirements for the award. The program involves a minimum of 365 nominal hours across two years.

Parade College students wishing to complete this course should be aware that this part of the program requires attendance for an extended period after the completion of school on one afternoon per week as well as work placement and some evening functions. Further information is available from the VET Co-ordinator.

## **Completion Requirements**

To successfully complete this program, students must undertake the training required and be assessed competent in all the units of competence selected for their program.

## **VCE VET Unit Entitlement**

On successful completion of the Certificate II in Cookery, students will be eligible for:

- The award of MSF20516 Certificate II in Cookery
- A minimum of four VCE VET units: Units 1 and 2, and a Units 3 & 4 sequence

## **Australian Tertiary Application Rank (ATAR)**

Students wishing to receive a study score for the Units 3 and 4 sequence VCE VET Hospitality, must undertake scored assessment for the purpose of achieving a study score. This study score can contribute directly to the ATAR, either as one of the student's best four studies (the primary four) or as a fifth or sixth study.

Students completing only the Minimum Certificate II Program (Units 1 & 2) will not receive any ATAR contribution.

## **School Based New Apprenticeships (SBNAs)**

Opportunities exist for accessing SBNAs in the hospitality. Students access training in their VET program at school and work placement, typically one day per week, for on the job training.

Go back to [TABLE OF CONTENTS](#)



# MSL30122 Certificate III in Laboratory Skills

RTO: Parade College – Code 40750

Go back to [TABLE OF CONTENTS](#)

**N.B.** Students who choose this course are committing to a full **two-year** program. The VET courses require attendance for an extended period either before the start or after the completion of school as well as work placement during school holiday periods and some evening functions. Students will be enrolled in Certificate III in Laboratory Skills. Courses will run from **1.30pm – 5.00pm**.

## Hours of Training:

Training for units 1-4 will be delivered at the following time

**VCE/VM - Tuesday 1.30pm-5.00pm**

**Bundoora**

## Aims

The aims of this program are to

- Provide participants with the skills and knowledge required to perform a range of laboratory operations across all industry sectors.
- It is the entry level training required for laboratory personnel across all industry sectors. It may provide Science VCE students technical skills and training.

## Program Structure

***VET Laboratory Skills is more practical-based than VCE Sciences (which has a greater focus on theory, yet also has a practical session incorporated into the course). The VET Laboratory Skills program requires attendance for an extended period after the completion of school on one afternoon/ (every week).***

### MSL30122Certificate III in Laboratory Skills

#### Units 1 & 2

Code	Module/Unit title
MSMENV272	Participate in environmentally sustainable work practices
MSL913003	Communicate with other people
MSL913004	Plan and conduct laboratory/fieldwork
MSL922001	Record and present data
MSL943004	Participate in laboratory or field workplace safety

#### Units 3 & 4

Code	Module/Unit title
MSL933006	Contribute to the achievement of quality objectives
MSL973014	Prepare working solutions
MSL973016	Perform aseptic techniques
MSL973019	Perform microscopic examination
MSL973015	Prepare culture media

## Course Codes:

VET Laboratory Skills Units 1 & 2 - Codes: 1vLS & 2vLS

VET Laboratory Skills Units 3 & 4 - Codes: 3vLS & 4vLS

**NB: Units 1vLS & 2vLS are prerequisites for 3vLS & 4vLS**

## Entry Requirements

There are no entry requirements for this qualification.

## Packaging Rules

To be awarded the MSL30122Certificate III in Laboratory Skills, competency must be achieved in a total of **thirteen (13)** units of competency, consisting of:

- **Five (5)** core units
- **Eight (8)** elective units

## Completion Requirements

To successfully complete this program, students must undertake the training required and be assessed competent in all the units of competence selected for their program.

## VCE VET Unit Entitlement

On successful completion of the Certificate III in Laboratory Skills, students will be eligible for:

- MSL30122Certificate III in Laboratory Skills
- A minimum of four VCE VET units: Units 1 and 2, and a Units 3 & 4 sequence

Scored assessment is available for the Laboratory Skills qualification.

## Australian Tertiary Application Rank (ATAR)

Students wishing to receive a study score for the Units 3 and 4 sequence VCE VET Laboratory Skills, must undertake scored assessment for the purpose of achieving a study score. This study score can contribute directly to the ATAR, either as one of the student's best four studies (the primary four) or as a fifth or sixth study.

Students completing only the minimum Certificate II Program (Units 1 & 2) will not receive any ATAR contribution.

Go back to [TABLE OF CONTENTS](#)

# VET VCE CUA30920 Certificate III in Music Industry (Sound Production)

RTO: Parade College – Code 40750

Go back to [TABLE OF CONTENTS](#)

**N.B.** Students who choose this course are committing to a full **two-year** program. The VET courses requires attendance for an extended period either before the start or after the completion of school as well as work placement during school holiday periods and some evening functions. Parade College (RTO: 40750) is the Registered Training Organisation (RTO) for this Certificate. Courses will run from **1.30pm – 5.00pm** or **3.15pm– 7.00pm**.

Costs of the program will be \$445 VET Levy invoiced through College fee schedule. Students pay on VET cost per year.

## Hours of Training:

Training will be delivered at the following time

Tuesday **1.30pm-5.00pm** – units 1 - 2

Wednesday **3.15pm – 7.00pm** – units 3-4

**Bundoora**

## Aims

The focus of vocational training is to provide students with skills for the workplace. These skills have been identified and developed into courses by the Australian music industry through AUSMUSIC.

The VCE VET Music program aims to:

- provide participants with the knowledge and skills that will enhance their employment prospects in the music or music-related industries.
- enable participants to gain a recognised credential and to make a more informed choice of vocation or career paths.

> [Go to Music Pathways diagram](#)

## Completion Requirements

- VET Certificate III in Music Industry (Sound Production)
- Students will need to complete two full years of this course to gain the certificate.

## Program Structure

### CUA30920Certificate III Music Industry (Sound Production)

#### Units 1 and 2 Music Industry (Sound Production)

Code	Module/Unit title
CUACMP311	Implement copyright arrangements
CUAIND313	Work effectively in the music industry
CUAIND314	Plan a career in the creative arts industry
CUASOU211	Develop basic audio skills and knowledge

CUASOU212	Perform basic sound editing
CUASOU213	Assist with sound recordings

### Units 3 and 4 Music Industry (Sound Production)

Code	Module/Unit title
CUASOU306	Operate sound reinforcement systems
CUASOU317	Record and mix a basic music demo
CUASOU308	Install and disassemble audio equipment
CUASOU321	Mix music in a studio environment
CUASOU412	Manage audio input sources

## Course Codes:

VET Music (Sound Production) Units 1 & 2 – Codes: 1vMI & 2vMI

VET Music (Sound Production) Units 3 & 4 – Codes: 3vMI & 4vMI

**NB: Units 1vMI & 2vMI are prerequisites for 3vMI & 4vMI**

## Recognition within the VCE

### VCE VET Unit Entitlement

Students undertaking CUA30920Certificate III in Music Industry (Sound Production) are eligible for up to three units at Units 1 and 2 level and a Units 3 and 4 sequence.

## Australian Tertiary Application Rank (ATAR)

The ATAR is calculated by the Victorian Tertiary Admissions Centre (VTAC), subject to satisfactory completion of the VCE and using the study scores students have received for their VCE studies.

The contribution of the VCE VET Music program to the ATAR is as follows:

- Any contribution to the ATAR is subject to satisfactory completion of the designated Units 3 and 4 sequence.
- A study score is available for the Units 3 and 4 sequence of this program subject to successful completion of the final examination. The study score will contribute directly to the ATAR

Go back to [TABLE OF CONTENTS](#)

# VET22569VIC Certificate II Plumbing (Pre-Apprenticeship)

RTO: Parade College – Code 40750

Go back to [TABLE OF CONTENTS](#)

**N.B.** Students who choose this course are committing to a full **two-year** program. The VET courses require attendance for an extended period either before the start or after the completion of school as well as work placement during school holiday periods and some evening functions. Courses will run from either **7.30am – 11.00am** or **1.30pm – 5.00pm**.

After two years the students will complete a Partial Certificate II and is credited as a 1 to 4 sequence of the VCE. An increment is calculated using 10% of the lowest study score of the student's primary four VCE studies.

## Hours of Training:

Training will be delivered at the following times.

### **Bundoora**

VM Tuesday **7:30am – 3:15pm**

VCE Tuesday **1:30pm -5:30pm**

### **Preston**

VM Monday & Friday **7:30am – 3:15pm**

### **Bundoora**

Students will achieve these hours through the College timetable where a double period 1 & 2 or 5 & 6. Students will additionally attend 2 single periods per week in the College timetable

Costs of the program will be \$445 VET Levy invoiced through College fee schedule. Students pay on VET cost per year.

VCE VET programs are vocational training programs approved by the Victorian Curriculum and Assessment Authority (VCAA). VCE VET programs lead to nationally recognised qualifications, thereby offering students the opportunity to gain both the VCE and a nationally portable vocational education and training certificate.

VCE VET programs:

- are recognised within the Unit 1–2 structure of the VCE and therefore may contribute towards satisfactory completion of the VCE. VCE VET units have equal status with other VCE studies

## Aims

The aims of the Plumbing program are to:

- provide participants with the knowledge and skills to achieve modules that will enhance their employment prospects in the plumbing industry.
- enable participants to gain a recognised credential and to make a more informed choice of vocation or career paths.

Upon completion of the program, students will have achieved approximately two thirds of the pre-apprenticeship certificate, comprising modules from the certificate core and a selected stream. Students wishing to complete the entire pre-apprenticeship certificate will need to undertake modules beyond the requirements of the program.

The modules in the program have been grouped to form Units 1–2 for VCE recognition purposes.

## Course Codes:

VET Plumbing (Prevocational) Units 1 & 2 - Codes: 1vPL & 2vPL

VET Units Plumbing (Prevocational) 3 & 4 - Codes: 3vPL & 4vPL

**NB: Units 1vPL & 2vPL are prerequisites for 3vPL & 4vPL**

### Plumbing stream

The Plumbing stream consists of 12 modules in First Year and 9 modules in Second Year:

On successful completion of this program students will have completed the Certificate II in Plumbing (pre-vocational).

## Program Structure

### 22569VIC Certificate II in Plumbing (Pre-apprenticeship)

CPCCWHS1001	Prepare to work safely in the construction industry
CPCCWHS2001	Apply WHS requirements, policies and procedures in the construction industry
VU23049	Identify career pathways in the plumbing industry
BSBWRT311	Write simple documents
CPCPCM2039A	Carry out interactive workplace communication
CUAACD303	Produce technical drawings
VU23051	Prepare to work in the plumbing industry
CPCCCM1015	Carry out measurements and calculations
VU23056	Use plumbing pipes, fittings and fixtures to simulate plumbing installations
HLTAID002	Provide basic emergency life support
VU23054	Use basic plumbing hand tools
VU23047	Cut and penetrate building materials and structures
VU23052	Use and apply basic levelling equipment for plumbing
VU23048	Fabricate simple plumbing pipe systems
VU23055	Use basic power tools
VU23050	Perform basic oxy-acetylene welding and cutting
VU23053	Use basic electric welding equipment techniques
CPCCCM2001	Read and interpret plans and specifications
VU23046	Apply basic sheet metal practices

In addition to the common modules identified, choose modules from the selected stream to bring the required minimum of 392 hours.

*\* The unit Workplace safety and site induction which formerly had a nominal hour allocation of 40 hours has been revised to 34 hours. This allows the unit Work safely in the construction industry to have an allocation of 6 hours (this unit is recognised by WorkSafe Victoria for the registration of construction workers for occupational health and safety induction).*

## Structured workplace learning (SWL)

The VCAA has determined that SWL is an appropriate and valuable component of all VCE VET programs. SWL complements the training undertaken at the school/RTO. It provides the context for:

- enhancement of skills development



- practical application of industry knowledge
- assessment of units of competence, as determined by the RTO
- increase of employment opportunities and marketability.
- 

The VCAA strongly recommends that students enrolled in this program undertake a minimum ten days Structured Workplace Learning over the 2 years of the Certificate. SWL should be spread across the duration of the training program.

## **What is block credit?**

Students who have completed or are completing training in nationally recognised VET or Further Education qualification/s can apply for credit towards their VCE. Students apply for block credit when their area of training is not included in the list of approved VCE VET and School Based New Apprenticeship and Traineeship programs.

Students who undertake this course are not eligible for credit towards their VCE or VM courses through block credit recognition.

## **Articulation and pathways**

The course is expected to be undertaken by secondary school participants, as part of a VCE, VET/VM program of study, in Years 10, 11 or 12.

It is anticipated that a participant who has completed the Certificate II in Plumbing (Prevocational) will be in a position to gain an apprenticeship with an employer in the building and construction industry. If the participant achieves Statements of Attainment, they shall be given direct credit for those modules should the participant choose to complete the remainder of the pre-apprenticeship.

Go back to [TABLE OF CONTENTS](#)

# VET VCE CUA31020 Certificate III in Screen & Media (VCE VET Interactive Digital Media)

RTO: AIET Code - 121314

**Go back to [TABLE OF CONTENTS](#)**

**N.B.** Students who choose this course are committing to a full **two-year** program. The VET courses requires attendance for an extended period either before the start or after the completion of school as well as work placement during school holiday periods and some evening functions. Courses will run from **3.15pm – 7.00pm**.

In 2024, only offering units 3-4. A third year is an option for year 12 students to complete the certificate. All units are credited to a Certificate III.

Costs of the program will be \$445 VET Levy invoiced through College fee schedule. Students pay on VET cost per year.

## Hours of Training:

Training will be delivered at the following times.

VCE/VM - Wednesday - **3.15pm – 7.00pm**

Students will achieve these hours outside of the College timetable.

## Aims

The VCE VET Interactive Digital Media program aims to:

- Provide participants with the knowledge and skills to achieve competencies that will enhance their employment prospects in the media and media related industries
- Enable participants to gain a recognised credential and to make a more informed choice of vocation or career paths.

## Completion Requirements

- VET Media Units 3 & 4 – Codes 3vME & 4vME

Students will need to complete two full years of this course to gain the certificate.

## Modules:

### CUA31020 Certificate III in Screen and Media

#### Units 1 & 2

Code	Module/Unit title
CUAWHS312	Apply work health and safety practice
CUADIG303	Produce and prepare photo images
CUAIND311	Work effectively in the creative arts industry
CUADES201	Follow a design process
BSBCRT311	Apply critical thinking skills in a creative environment
CUADIG201	Maintain interactive content

#### Units 3 & 4

<b>Code</b>	<b>Module/Unit title</b>
CUAANM301	Create 2D digital animations
CUAWRT301	Write content for a range of media
CUADES302	Explore and apply the creative design process to 2D forms
CUADIG312	Author interactive sequences
CUADIG304	Create visual design components

## Recognition within the VCE

Students undertaking Certificate III in Media are eligible for credit of up to four VCE VET units, two units at Units 3 and 4 level on their statement of results.

The Certificate III in Media program provides a Units 3 and 4 sequence for satisfactory completion purposes.

## Australian Tertiary Application Rank (ATAR)

The ATAR is calculated by the Victorian Tertiary Admissions Centre (VTAC), subject to satisfactory completion of the VCE and using the study scores students have received for their VCE studies.

The contribution of Certificate III in Media to the ATAR is as follows:

- Any contribution to the ATAR is subject to satisfactory completion of the designated Units 3 and 4 sequence.
- A study score is available for the scored Units 3 and 4 sequence of this program subject to successful completion of the final examination. The study score will contribute directly to the ATAR, either as one of the student's best four studies (the primary four) or as a fifth or sixth study.

Go back to [TABLE OF CONTENTS](#)

# 22480VIC Certificate II in Small Business (Innovation/Operation)

RTO: Parade College – Code 40750

Go back to [TABLE OF CONTENTS](#)

**N.B.** Students who choose this course are committing to a full **two-year** program. This course is a major component of the VCE VET Pathways to Business and is only available to students enrolling in the Pathways to Business course. Parade College only offers this subject as a non-ATAR pathway, which does not derive a study score. After two years the students will complete a Partial Certificate II and is credited as a 1 to 4 sequence of the VCE. For certificate completion, further units are required in Term 4 of Year 12.

**Please note; Students can only choose either Certificate II in Small Business OR Business Management, they CAN NOT do both.**

## Hours of Training:

Training will be delivered at the following time

**VCE - 1.30pm-5.00pm or in School Timetable**

**Bundoora**

Students will achieve these hours through the College timetable where a double period 1 & 2 or 5 & 6. Students will additionally attend two single periods per week in the College timetable

Costs of the program will be \$445 VET Levy invoiced through College fee schedule. Students pay on VET cost per year.

## Aim

Certificate II in Small Business (Operations/Innovation) is state accredited curriculum that provides students with the knowledge and skills to enhance their employment prospects in a small business or related industries. The program offers full completion of the certificate II and includes units such as small business policies and procedures, professional skills for small business environments, small business operations and innovation, small business planning, quality and change processes and routine financial activities of a small business.

## Course Structure

### Units 1 & 2

Code	Module/Unit title
BSBPRO301	Recommend products & services
VU22523	Undertake basic market research and promotion for a small business product or service
VU22527	Contribute to small business planning
VU22524	Participate in small business quality processes
VU22526	Follow procedures for routine financial activities of a small business
SITXCCS006	Provide service to customers

## Units 3 & 4

Code	Module/Unit title
BSBWHS201	Contribute to health and safety of self and others
VU22520	Contribute to small business operations & innovation
VU22521	Develop elementary skills for small business environments
VU22525	Assist with the presentation of public activities and events
ICTWEB201	Use social media tools for collaboration and engagement
VU22522	Identify small business policies and procedures

## Structured workplace learning (SWL)

The VCAA has determined that SWL is an appropriate and valuable component of all VCE VET programs. SWL involves on-the-job training in which students are required to master a designated set of skills and competencies related to VCE VET programs. SWL complements the training undertaken at the school/RTO. It provides the context for:

- enhancement of skills development
- practical application of industry knowledge
- assessment of units of competence, as determined by the RTO
- increased employment opportunities and marketability.

The VCAA strongly recommends that students enrolled in this program undertake a minimum ten days Structured Workplace Learning over the 2 years of the Certificate. SWL should be spread across the duration of the training program.

## What is block credit?

Students who have completed or are completing training in nationally recognised VET or Further Education qualification/s can apply for credit towards their VCE. Students apply for block credit when their area of training is not included in the list of approved VCE VET and School Based New Apprenticeship and Traineeship programs.

An increment is calculated using 10% of the lowest study score of the student's primary four VCE studies.

# VET SIS30122 Certificate III in Sport and Recreation

RTO: Parade College – Code 40750

Go back to [TABLE OF CONTENTS](#)

## Aims

The aims of the VCE VET Sport and Recreation program are to:

- provide students with a range of general education and work skills to obtain employment and successfully participate in the world of work, particularly in the Sport and Recreation industry
- provide knowledge, skill development and training relevant to various Sport and Recreation occupation streams
- Develop leadership, communication and organisational skills and initiative

Unit 1 & 2 Courses may run from **1.30pm – 5.00pm** for both VCE/VM on Thursdays due to the practical coaching requirement or within the school timetable. Units 3 & 4 may run from 1.30 to 5.00pm or be embedded in the timetable. Parade College (RTO: 40750) is the Registered Training Organisation (RTO) for this Certificate or in the timetable for VCE students

Costs of the program will be \$445 VET Levy invoiced through College fee schedule. Students pay on VET cost per year.

> [Go to VET Sport and Recreation Pathways diagram](#)

## Program Structure

### SIS30122 Certificate III in Sport and Recreation

#### Units of Competence

#### Units 1 & 2

Code	Module/Unit title
SISXIND006	Conduct sport, fitness and recreation events
SISSPAR009	Participate in conditioning for sport
BSBWOR301	Organise personal work priorities and development
HLTWHS001	Participate in workplace health and safety
HLTAID003	Provide first aid
SISXCCS001	Provide quality service
SISXEMR001	Respond to emergency situations
ICTWEB201	Use social media tools for collaboration and engagement
SISXCAI003	Conduct non-instructional sport, fitness or recreation sessions
SISSPAR004	Book athlete travel and accommodation

#### Units 3 & 4

Code	Module/Unit title
BSBWHS303	Participate in WHS hazard identification, risk assessment and risk control
SISSCO001	Conduct sport coaching with foundation level participants.

SISXCAI004	Plan and Conduct programs
SISXCAI006	Facilitate groups
SISXRES002	Educate user groups

## Course Codes:

VET Sport and Recreation Units 1 & 2 - Codes: 1vSR & 2vSR

VET Sport and Recreation Units 3 & 4 - Codes: 3vSR & 4vSR

**NB: Units 1vSR & 2vSR are prerequisites for 3vSR & 4vSR**

### **Certificate III Sport and Recreation – codes: 1vSR & 2vSR (partial completion)**

The Certificate III Sport and Recreation program is offered for VM Year 10 and VCE Year 11.

Students will undertake 6 compulsory units totalling 151 nominal hours plus a further 30 hours of elective units. Students need to undertake Units 3 and 4 for full completion of Certificate III Sport and Recreation. All modules must be satisfactorily completed for the award of the qualification.

### **Certificate III Sport and Recreation – Codes: 3vSR & 4vSR**

The Certificate III Sport and Recreation is a two-year course, designed for completion over Years 11 and 12.

#### **Entry Requirements**

Successful completion of Units 1 and 2 in Sport and Recreation.

#### **Completion Requirements**

Certificate III in Sport and Recreation consists of twelve Core modules and five elective modules plus 40 hours specifically focused on fitness.

All modules must be satisfactorily completed for the award of the qualification. A student completing Certificate III in Sport and Recreation will satisfy the requirements for the award. The program involves a minimum of 361 nominal hours across two years.

## Recognition within the VCE

### **VCE VET Unit Entitlement**

Certificate III in Sport and Recreation is designated a Group A study and provides a unit 1–4 sequence for satisfactory completion purposes.

Students undertaking any of the programs are eligible for credit of up to four VCE VET units towards satisfactory completion: two units at unit 1–2 level and two units at unit 3–4 level.

Students may accumulate VCE VET units over more than one year.

## Australian Tertiary Application Rank (ATAR)

The ATAR is calculated by the Victorian Tertiary Admissions Centre (VTAC), subject to satisfactory completion of the VCE and using the study scores students have received for a specified set of VCE studies.

Students who choose to sit the **VCE examination** will ensure that this subject contributes to their ATAR score.

Students will have the option of choosing to complete the certification without having to sit the examination. This WILL NOT contribute to their ATAR score but they can still gain their Certificate III in Sport and Recreation.

Any contribution to the ATAR is subject to satisfactory completion of the specified unit 3–4 sequence.

Go back to [TABLE OF CONTENTS](#)



# CPC32420 Certificate III in PLUMBING (SBAT)

Go back to [TABLE OF CONTENTS](#)

**N.B.** Students who choose this course are committing to a full **three-year** program.

School based students undertaking the Certificate III in Plumbing will do so via a School Based Apprenticeship and Traineeship (SBAT), and must be eligible for Victorian government Skills First Funding.

Course applicants must meet the following selection criteria:

- be eligible for Victorian government Skills First Funding;
- aged 15 years or older;
- be enrolled in a VCE or VM program, and
- complete a language, literacy and numeracy assessment to a satisfactory level.

## Hours of Training:

### **Bundoora campus**

The course is completed over 3 years / 6 semesters.

class will be Friday 7:00am to 3:00:am.

Costs of the program will be \$445 VET Levy invoiced through College fee schedule. Students pay on VET cost per year.

### ***Training and assessment methods, and locations***

#### ***Scheduled Classes:***

Scheduled classes will be conducted at Parade College, Bundoora Campus. Training methods include face to face, classroom based trainer led presentations and demonstrations. Students will have significant opportunities to develop practical skills in carpentry with trainer coaching and supervision. During the course you will also have the opportunity to apply your carpentry knowledge and skills via practical projects. These sessions will be conducted at the College's onsite training facilities.

#### ***On the job/Work based placement:***

Students undertaking the training course and as part of the SBAT will undertake one day per week on the job with a nominated employer. Parade College staff will assist students to identify and engage with a suitable employer.

#### ***Assessment:***

A range of assessment methods are used throughout the course including workbook activities, written tests and practical skill demonstrations. You will receive detailed assessment information on commencement of each unit.

#### ***Course Requirements:***

During orientation you will be informed of any specialist clothing, footwear, equipment or materials required of the course.

## Aims

This course will provide you with the opportunity to gain significant skills and knowledge in all facets of plumbing. The knowledge and skills you will learn are also transferable to many other job roles and activities within the building and construction industry. As a bonus the course provides useful skills for a variety of home based/D.I.Y projects.

## Course Codes:

Certificate III in Plumbing Units 1 & 2 **Code: 1vPG**

Certificate III in Plumbing Units 3 & 4  
 Certificate III in Plumbing Units 5 & 6  
**NB: Units 1 & 2 are prerequisites for 3 & 4**

### Plumbing stream

The Plumbing stream consists of a minimum of 58 modules:

- 43 core units of competency
- 15 Plumbing stream units of competency.

Up to 4 elective units may be replaced by units from any other group or from any relevant nationally endorsed Training Package or accredited course. The units must contribute to the vocational outcomes of the qualification.

## Program Structure

### CPC32420 - Certificate III in Plumbing VCE VET Units 1–6

#### Units of competence

Prepare to Work Safely in the Construction Industry is a core unit and WorkSafe requirement for students entering a construction site.

Code	Module/Unit title
CPCPCM2012	Work safely at heights
CPCPCM2039	Carry out interactive workplace communication
CPCPCM2040	Read plans, calculate quantities and mark out materials
CPCPCM2041	Work effectively in the plumbing services sector
CPCPCM2043	Carry out WHS requirements
CPCPCM2045	Handle and store plumbing materials
CPCPCM2046	Use plumbing hand and power tools
CPCPCM2047	Carry out levelling
CPCPCM2048	Cut and join sheet metal
CPCPCM2054	Carry out simple concreting and rendering
CPCPCM2055	Work safely on roofs
CPCPCM3021	Flash penetrations through roofs and walls
CPCPCM3022	Weld polymer pipes using fusion method
CPCPCM3023	Fabricate and install non-ferrous pressure piping
CPCPCM3024	Prepare simple drawings
CPCPCM3025	Install trench support
CPCPDR2021	Locate and clear blockages
CPCPDR2025	Install stormwater and sub-soil drainage systems and drain work site
CPCPDR2026	Install prefabricated inspection openings and inspection chambers
CPCPDR3021	Plan layout and install below ground sanitary drainage systems
CPCPDR3023	Install on-site domestic wastewater treatment plants and disposal systems
CPCPFS3031	Fabricate and install fire hydrant and hose reel systems
CPCPGS3048	Install gas pressure control equipment
CPCPGS3049	Install gas appliance flues
CPCPGS3051	Purge consumer piping
CPCPGS3053	Disconnect and reconnect Type A gas appliances
CPCPGS3054	Calculate and install natural ventilation for Type A gas appliances

CPCPGS3056	Size and install consumer gas piping systems
CPCPGS3059	Install LPG storage of aggregate storage capacity up to 500 litres
CPCPGS3061	Install and commission Type A gas appliances
CPCPSN3011	Plan the layout of a residential sanitary plumbing system and fabricate and install sanitary stacks
CPCPSN3022	Install discharge pipes
CPCPWT3020	Connect and install storage tanks to a domestic water supply
CPCPWT3021	Set out and install water services
CPCPWT3022	Install and commission water heating systems and adjust controls and devices
CPCPWT3025	Install water pumpsets
CPCPWT3026	Install and fit off sanitary fixtures, water services and adjust water service controls
CPCPWT3027	Install backflow prevention devices
CPCPRF2023	Collect and store roof water
CPCPRF3022	Fabricate and install roof drainage systems
CPCPRF3023	Fabricate and install external flashings
CPCPRF3024	Install roof components
HLTAID011	Provide First Aid

\*Note – 15 electives will be updated later.

## SBAT

Students need to do 35 days of placement with an employer. It can be one day per week, block placement in the school breaks or at the end of the school. It can also be one day on the weekend

## Further Training and Employment Pathways

Further Training:

After achieving graduates may undertake a range of Plumbing related units and qualifications including Certificate IV in Plumbing and Services

Employment:

After achieving graduates may gain employment as a Plumber

Go back to [TABLE OF CONTENTS](#)

# VET CHC32015 Certificate III in Community Services 1vCO

RTO: Parade College – Code 40750

Go back to [TABLE OF CONTENTS](#)

**N.B.** Students who choose this course are committing to a full **two-year** program. The VET courses require attendance for an extended period either before the start or after the completion of school as well as work placement during school holiday periods and some evening functions. Students will be enrolled in Certificate II in Community Services. Parade College (RTO 40750) is the Registered Training Organisation (RTO) for this Certificate. Courses will run from **1.30pm – 5.00pm for VCE/VM**

Costs of the program will be \$445 VET Levy invoiced through College fee schedule. Students pay on VET cost per year.

## Hours of Training:

Training will be delivered at the following time

VCE/VM - Thursdays **7.30am-11.00am –**

**Bundoora**

## Aims

The aims of this program are to:

- offer the participant the opportunity to learn about the community services sector and explore specific contexts of work. Skills will be developed in communication, working with diversity, workplace health and safety, administration support, and responding to clients.

## Program Structure

This program option comprises a minimum of 12 units of competency: five compulsory units and a minimum of SEVEN elective unit.

### CHC32015Certificate III in Community Services

#### Units 1 – 4 Code – 1vCO

Code	Module/Unit title
CHCCCS016	Respond to client needs
CHCCOM005	Communicate and work in health or community services
CHCDIV001	Work with diverse people
HLTWHS002	Follow safe work practices for direct client care
HLTWHS006	Manage personal stressors in the work environment

\*Note- Seven electives will be added - TBA

## Recognition within the VCE

Students undertaking Certificate III in Community Services are eligible for credit of up to four VCE VET units, two at Units 1 and 2 level and two units at Units 3 and 4 level on their statement of results.

The Certificate III in Community Services program provides a Units 3 and 4 sequence for satisfactory completion purposes.

## **Australian Tertiary Application Rank (ATAR)**

The ATAR is calculated by the Victorian Tertiary Admissions Centre (VTAC), subject to satisfactory completion of the VCE and using the study scores students have received for their VCE studies.

The contribution of Certificate III in Community Services to the ATAR is as follows:

- Any contribution to the ATAR is subject to satisfactory completion of the designated Units 3 and 4 sequence.

A study score is available for the scored Units 3 and 4 sequence of this program subject to successful completion of the final examination. The study score will contribute directly to the ATAR, either as one of the student's best four studies (the primary four) or as a fifth or sixth study.

## **Scored assessment**

Scored assessment is available for Certificate III in Community Services.

Students wishing to receive an ATAR contribution for VCE VET Community Services must undertake scored assessment. This consists of three coursework tasks, worth 66% of the overall study score, and an end-of-year examination which is worth 34% of the overall study score.

Scored assessment is based on the Scored Units 3 and 4 sequence of VCE VET Community Services.

The Scored Units 3 and 4 sequence of the VCE VET Community Services program must be delivered and assessed in a single enrolment year.