**PARADE COLLEGE**

**FEE PAYMENT ARRANGEMENT FOR 2027**

Address: 1436 Plenty Road, Bundoora VIC 3083
Email Address: fees@parade.vic.edu.au
School Fee Contact Number: (03) 9468 3327
Fax: (03) 9467 3937

Family Name _____

Student Name/s _____

Debtor ID: As per invoice: _____

A key area in which you can support the College in providing the best possible outcome for your child's education is with your commitment to paying fees in accordance with our payment terms. The prompt payment of fees enables the smooth operation and forward planning of our curriculum, special programs and facilities maintenance.

**All families without an existing Direct Debit instalment arrangement in place are required to return this form by 1st December 2026 by email, to fees@parade.vic.edu.au**

***A subsequent Fee Payment Arrangement Form will only need to be completed if you wish to alter your existing fee payment arrangement.***

**Please tick the box indicating your payment and return to the College**

- ❑ **Payment in full by 11 December 2026** – **6% discount** to be deducted from Tuition fee (& Charter Bus if applicable) *
- ❑ **Payment in full by 12 February 2027** – **5% discount** to be deducted from Tuition fee (& Charter Bus if applicable) *

**February to November**

- ❑ 10 automatic **Monthly** instalments **Nominate start Date** _____
- ❑ 21 automatic **Fortnightly** instalments **Nominate start Date** _____
- ❑ 43 automatic **Weekly** instalments **Nominate Start Date** _____
- ❑ I would like to discuss alternative payment options available. I can be contacted on: _____

***We will debit your account for the full discounted amount on the due date unless specified.***

***By signing this form, you agree to the Terms and Conditions (see overleaf)***

**CREDIT CARD DETAILS**

Card No: ❑❑❑❑-❑❑❑❑-❑❑❑❑-❑❑❑❑

Expiry Date _____/_____ VISA / DINERS / MASTERCARD / AMERICAN EXPRESS

**Name of Cardholder** _____ **Cardholder Signature** _____

**DIRECT DEBIT DETAILS**

**Name of Financial Institution** _____ **Account Name** _____

**BSB** _____ **Account Number** _

**SIGNATURE/s** _____ _____

By signing this form, the named debtor authorises **Parade College, APCA User ID No: 006490**, to arrange for funds to be debited from their account at the Financial Institution identified and as prescribed through the Bulk Electronic Clearing System (BECS)
This authorisation is to remain in force in accordance with the terms described in the Service Agreement as follows:

1. For all matters relating to the Direct Debit arrangements, the Parent will need to call our Fees Officer on 9468 3327 and allow 2 weeks for the amendments to take effect.
2. Direct debiting through BECS is not available on all accounts; and account details should be checked against a recent statement from your Financial Institution before completing the drawing authority as fees may be applied by your financial institution.
3. It is your responsibility to ensure sufficient clear funds are in the nominated account when the payments are to be drawn.
4. If the due date for payment falls on a non-working day or public holiday, the payment will be processed on the previous working day. If the Parent is in any doubt, please contact the Fees Officer on 9468 3327.
5. **The debtor gives authorisation for the College to increase their Direct Debits when applicable, if levies are charged to the debtors account after the commencement of the Direct Debit. Examples of these levies are VET levies and books, private music lessons and Charter bus fees.**
6. For returned unpaid transactions, the Fees Officer will contact you to arrange for a replacement payment. The College reserves the right to charge your college fee account for any charges incurred for non-payment of the scheduled amount.

All family records and account details will be kept private and confidential to be disclosed only at the request of the Parent or the Financial Institution in connection with a claim made regarding an alleged incorrect or wrongful withdrawal from account.